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This volume contains minutes from June 12, 1922 to June 13, 1934. At the time they were bound, no minutes were found for May, 1922 or for the following months:

1923 - August

1924 - July, September

1925 - June, July, August, September

1926 - August, September, November

1927 - January, September

1928 - January, March, April, May, July, August, November, December

1929 - January, August, September, October

1930 - March, July, September

1931 - January, July, September

1932 - January, March, September

1933 - June, July, August, October, November

1934 - January, February, March, May

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Library Board Meeting June 12-1922 (2nd.Monday)

The Library Board met Monday May 1-1922.
The President being absent Mr.Jackson presided, on motion of Mrs.Caruthers.

The minutes of the April meeting were read and approved.

The Librarian's report was read and ordered published & filed.

Mrs.Lounsbery chairman of the finance committee appointed to make an estimate of revenues & expenses to July 1-1922 read the report:
all available funds on hand Apr.1-1922 $1826.85
Estimated expenses which include alll salaries, water, gas & electricity $1044.40

Leaving a balance of 782.45
for carrying on the work of the Library till July 1-1922.

Miss Staunton moved that the Library be opened again on Sunday afternoons from 2 to 5, it having been closed three Sundays in April. Motion carried.

Miss Staunton recommends that a budget committee be appointed for the coming Library year.

Mrs.Lounsbery moved that a budget committee be approved, motion carried.

Mrs.Rummel moved that the April bills be allowed. Motion carried.

Bills allowedwere:

Democrat Printing Co. Supplies	$6.98
Winckler Bindery -23 magazines & 18 books	39.95
S.Spencer Moore -Supplies,books etc.	87.70
Gas	2.60
Electricity	

Members present:

Mr.Jackson
Mrs.Caruthers
Mrs.Lounsbery
Mrs.Rummel
Miss Staunton

Respectfully submitted,

(Mrs) B. von Schlechtendal

June 12-1922

Library Board Meeting June 12-1922 (2nd.Monday)

The Library Board met Monday May 1-1922.
The President being absent Mr.Jackson presided, on motion of Mrs.Carruthers.

The minutes of the April meeting were read and approved.

The Librarian's report was read and ordered published & filed.

Mrs.Lounsbery chairman of the Finance committee reported to make an estimate of revenues & expenses to July 1-1922 read the report: all available funds on hand Apr.1-1922 $1822.85
Estimated expenses which include all salaries, water,gas & electricity $104.40

Leaving a balance of 782.45
for carrying on the work of the Library till July 1-1922.

Miss Staunton moved that the Library be opened again on Sunday afternoons from 2 to 5. it having been closed three Sundays in April. Motion carried.

Miss Staunton recommends that a budget committee be appointed for the coming Library year.

Mrs.Lounsbery moved that a budget committee be approved, motion carried.

Mrs.Hummel moved that the April bills be allowed. Motion carried.

Bills allowedwere:

Democrat Printing Co. Supplies 16.98
Winchester Library -23 magazines & 10 books 29.05
B.Spencer Moore -Supplies,books etc. 87.70
Gas 2.80
Electricity

Members present:

Mr.Jackson
Mrs.Carruthers
Mrs.Lounsbery
Mrs.Hummel
Miss Staunton

Respectfully submitted,

Library Board meeting July 10-1922

The Library Board met June 12-1922.
The President in the chair.
The minutes of the May meeting were read & approved.
The Librarian's report was read, & ordered published & filed.
The President appointed a Library budget committee consisting of:

Mr.Buckner Clay Chairman
Mr.W.B.Matthews
Miss Sue Staunton

Miss Staunton moved that bills for May 1922 be allowed.
Bills allowed were:

Library of Congress	$5.28
S.Spencer Moore Co.	$50.86 ?

Members present were:

Mr.Laidley
Mr.Clay
Mr.Matthews
Mr.Connell
Mrs.Rummel
Miss Staunton
Mrs.Lounsbery

Respectfully submitted,

July 10-1922 (Mrs) B. Van Schlechtendal
Secy (Pro. Tem.)

The Library Board met July 10-1922.

The minutes of the June meeting were read and approved & ordered filed.

The Librarian's report was read, approved and ordered filed & published.

Miss Sue Staunton moved that all June bills be allowed.
Motion carried.

Bills allowed were:

Charleston Daily Mail	$7.20
S.Spencer Moore Co.	58.48
Democrat Ptg.Co.	7.02
Scribner (Page set of books)	40.00
Rockcastel Pub.Co.	1.50
Motor Bk.Co.	1.50

Miss Staunton read the Budget Committee's report , as follows:

(see following sheets)

Mr.Scott moved that report of Budget Committee be approved, seconded and carried.

Members present were:

Mr.Laidley
Mrs.Rummel
Miss Staunton
Mrs.Lounsbery
Mr.A.M.Scott

Miss Staunton moved that the President present to the Board of education, the resignation of all of the members of the Library Board - motion carried.

Respectfully submitted,

Aug.8-1922

The Library Board met Aug.8th.1922.

In the absence of the President, Mr.Jackson presided. The minutes of the July meeting were read and approved.

The Librarian's report was read, approved and prdered published and filed.

A motion was made and carried that bills for water,light,gas, telephone be sent to the Sec'y of the Board of Education on presentation and have them o'kd at next meeting.

On motion of Mr.Clay the secretary is to keep a simple book of accounts under heads set out in budget - motion carried.

On motion of Mrs.Rummel a suitable sign is to be placed on the building. Motion carried.

Mr.Connell was appointed to see that sign be secured.

Members present:
Mr.Jackson, Chairman
Mr.Mathews
Mrs.Rummel
Mrs.Woodman
Mrs.Lounsbery
Mr.Connell
Mr.Scott
Mr.Clay

Bills allowed were:

United fuel gas	.50
Charleston Daily Mail	1.80
West Va.Water & Electricity	20.74
Houghton Mifflin	7.00
S.Spencer Moore Co.	145.51

Respectfully submitted,

Sept.11-1922

The members of the Library Board met Sept.11th.1922, in the Children's room of the Library.

Mr.Laidley in the chair.

Present:

Dr.Weber	Mrs.Lounsbery
Miss Sue Staunton	Mr Jackson
Mrs.Caruthers	Mr.Laidley
Mr.W.B.Mathews	

On motion of Mr.Jackson, Mr.Laidley was made President of the Board of Directors of the Charleston Public Library.
Motion seconded and carried.

On motion of Miss Staunton, Mrs.von Schlechtendal was made Secretary of the Board and Mr.Buckner Clay assistant Secretary.
Motion seconded and carried.

On motion of Mr.Mathews, the following were elected members of the Book Committee:
Miss Staunton, Chairman
Mrs.Lounsbery
Mrs.Rummel
Dr.Weber

The following salaries were voted on and allowed, to go into effect Sept.1922.

Mrs.von Schlechtendal, Librarian	$125.00
Miss Elizabeth Quarrier, Assistant Librarian	100.00
Miss Susan Porter	90.00
Miss Bess Goshorn	99.00
Mrs.Nina H.Brown Assistant for Sunday hours $2.00 per Sunday	
Mrs.W.D.Sell,Story-teller and to assist in children's room on Saturday afternoons 6 hours a week	25.00
An allowance of $35.00 a month was allowed for extra needed help.	35.00
Fred Morris, Janitor	35.00

The bills allowed were:

S.Spencer Moore.Co. Books ans supplies	92,87
Winckler Bindery	100.10
Commercial Paste Co.	2.75

Mrs. J. von Schlechtendal
Sec'y

Geo. Laidley

The members of the Library Board, and Col. Humphreys met in the Children's room of the Charleston Public Library Oct. 2-1922 at 3 O'clock p.m.

Mr. Laidley presided, and Mr. Clay acted as secretary of the meeting.

Those present were:
Mr. Laidley
Dr. Weber
Mrs. Woodman
Mrs. Lounsbery
Miss Sue Staunton
Mr. A. M. Scott
Mr. Connell
Mr. Clay
Col. Humphreys

Minutes of the last meeting read and approved.

Col. Humphreys addressed the meeting and outlined plans for raising funds for the Library.

There was full discussion of the matter, and upon motion, a meeting of representatives of the various organizations of the City was arranged to be called, to be addressed by Col. Humphreys.
[illegible]
Kanawha Literary Club
Woman's Club of Charleston
West Side Woman's Club
South Side Woman's Club
Woman's Business & Professional Club
Council of Jewish Women
Chamber of Commerce
Rotary Club
Kiwanis Club
Lions Club
Elks Club
Knights of Columbus
West Side Business Men's Association
The Junior League
American Association of Engineers

Meeting adjourned.

[signature]
[signature]
Secretary

The members of the Library Board met at the Charleston Public Library, Nov.6-1922

Members present were:

Mrs.Rummel
Mrs.Lounsbery
Miss Staunton
Mr.Connell
Mr.Mathews
Mr.Clay

Mrs.Rummel presided.
The minutes of the October meeting were read & approved.
The reports of the Librarian for Sept.& Oct.1922, were read approved, and ordered filed &

Bills for Sept.& Oct 1922 were allowed:

S.Spencer Moore Co.	161.49
Winckler Bindery	75.05
H.W.Wilson Co.	29.30
P.A.Donovan	3.00
S.Spencer Moore Co.	144.79

On motion, the expense account of $25.00 of Mrs.Schlechtendal to the State Library Association which convened in Clarksburg, W.Va.Nov.3rd,1922, was allowed.

[signature] Sec'y.

The Library Board met Dec.11 1922 in the Children's Room of the Public Library at 4:30 p.m.

Mr.Laidley in the chair.

Members present:

Mr.Laidley	Mrs.Rummel
Mr.Scott	Mrs.Lounsbery
Mr.Weber	Miss Staunton

The minutes of the Nov.meeting were read & approved.

The Librarian's report for Nov.1922 was read, approved and ordered filed and published in both City papers if possible.

Mr.Woodrum of the City council appeared before the Board and spoke in reference to a proposed rest room to be opened on the West Side of the City, and suggested that a Branch Library be combined with the rest room. He was referred to the Board of Education.

Bills for Nov.1922 were allowed:

Charleston Daily Mail- Jull-Jan.1'23	$3.60
Jas.R.Barrie 73 Tremont St. Boston	5.00
P.A.Donovan	2.25
S.Spencer Moore Co.	$215.36

Meeting adjourned.

The members of the Library Board met in the children's room of the Public Library Jan.2-1923.

Mr.Laidley presided.

Members present were:
Mr.Laidley
Mr.Scott
Dr.Weber
Mrs.Rummell
Mrs.Lounsbery
Miss Staunton

The minutes of the Dec.meeting were read and approved.

The Librarian's report was read, approved and ordered filed and published in both City papers, if possible.

On motion of Dr.S.E.Weber gifts to the Charleston Public Library are to passed on by the Book Committee, this includes books, pamphlets, newspapers and periodicals.

Bills allowed were:

S.Spencer Moore	$215.52
Pictorial Sales Bureau	12.15
Commercial Paste Co.	4.85
P.A.Donovan	1.50
Gaylord Bros	8.75

Meeting adjourned.

Members of the Library Board met in the Children' Room
Feb. 5-1923

Members present

Mr/A.M.Scott
Mr.W.B.Mathews
Mr.Connell
Mrs.H.D.Rummel
Mrs.Woodman
Miss Staunton

Mr.Scott presided

On motion the Librarian was allowed to purchase a blackboard for the children's room, to be used at story-hour, by the children's Librarian.

Bills allowed:

Thos.Nelson & Son	$5.00
Gaylord Bros	1.36
P.A.Donovan	5.80
Winckler Bindery	72.70
Democrat Printing Co.	7.59
C.I.Coffey	91.66
S.Spencer Moore Co.	58.67
F.E.Compton & Co.	156.00

Meeting adjourned.

The Board of Directors met March 5-1923

Members present:

Mr. Laidley	Mrs. Woodman
Mr. Jackson	Mrs. Caruthers
Mr. Connell	Miss Staunton
Mr. Clay	Mrs. Rummell
Mr Scott	Mrs. Lounsbery

On motion of Mrs. Rummell the Charleston Public is to become an institutional member of the National American Library Association, with annual dues of $5.00.

Bills allowed:

P.A. Donovan	$6.60
Winckler Bindery	53.61
C.I. Coffey	46.37
Morgan Plumbing Co.	6.50
S. Spencer Moore Co.	242.14

Board adjourned.

Mrs. J. M. Lounsbery

Secretary.

Read at Board meeting April 9-1923

Geo. S. Laidley

The members of the Board of Directors of the Charleston Public Library met April 9-1923, in the children's room of the Library at 4 p.m.

Mr.Laidley presiding.

Members present:

Mr.Laidley	Mrs.Lounsbery
Mr.Jackson	Miss Staunton
Mr.Scott	Mrs.Rummell
Dr.Weber	

Mr.George Linville, Secretary of the Y.M.C.A.at Montcoal,Raleigh Co. West Va. was present and spoke of the need of books for that institution, and made an appeal for them to the Board.
After considering the matter, the Secretary was instructed to write Mr.Linville that it was impossible at the present time to comply with his request.

On motion of Dr.Weber the Secretary was asked to write to Dr.J.M. Callahan of the Dept.of History at the W.Va.University, and ask his opinion of Buchan's history of the Great War.

Bills allowed:

United Fuel Co.	$15.40
P.A.Donovan	1.85
U.File.M.Binder	5.60
Patterson Bell & Crane Insurance	31.40
Democrat Ptg.Co.	3.50
C.I.Coffey	52.64
S.Spencer Moore Co.	217.96
Thos J.Caie Co.	13.50
Rand McNally Co.	35.00

Meeting adjourned.

Sec'y.

The members of the Library Board met May 14-1923 at 4:30 p.m. in the children's room of the Charleston Public Library.

Mr.Laidley presiding:

Members present:

Mr.Laidley	Mrs.Lounsbery
Mr.Jackson	Miss Staunton
Mr.Connell	Mrs.Rummell
Mr.Clay	
Dr.Weber	

The Secretary was instructed to write to the Librarian of Congress and Secretary of the American Library Association for lists of books suitable for a Library for a City of 50,000 or more.

On motion of Miss Staunton the Board is to take steps to secure a Children's Librarian.

Bills sent in to the Board of Education May 8th.1923, after they were approved by the Book Committee

S.Spencer Moore Co.	$497.47
C?I?Coffey	104.87
International Art & Science Co.	4.36
Remington Typewriter Co.	3.10
Democrat Printing Co.	6.28
Morgan Plumbing Co.	2.35
A.L.A. International Membership	5.00

Meeting adjourned.

Sec'y.

The Library Board met June 4-1923 in the Children's Room of the Charleston Public Library at 4:30 p.m.

On motion, Dr.Weber presided.

Members present:

Dr.Weber	Mrs.Rummel
Mr.Connell	Mrs Woodman
Mr.Scott	Miss Staunton

On motion of Miss Staunton, the Librarian was authorized to secure the services of Miss Mary Marshall for Children's Librarian for 6 hours a day at $100 or 4 hours at $75.00

Mr.Connell was authorized to see that the Library books are insured to the fullest extent, allowed by the companies.

Mr.Connell was appointed a Committee of one, to buy and have installed two electric fans, one in the Children Room and the other one in the work room.

Bills allowed were:

S.Spencer Moore Co.	$346.23	
Funk & Wagnalls (Jewish encyclopedia	86.40	
Smith & Brooks (Broom & Mop)	3.15	
Gaylord Bros (6 magazine binders)	8.40	
Winckler Bindery (116 books & 17 magazines)		86.50
The Book House for Children		36.00
Albert Whitman Co.		126.30

Meeting adjourned,

(Mrs) B. von Schlechtendal

Sec'y

The Library Board met July 2-1923

Members present:
Mr. Laidley
Mr. Connell
Mr. Scott
Mrs. Rummel
Mrs. Lounsbery

The minutes of the June meeting were read and approved.

The Librarian's report was read, approved and ordered filed and published.

The librarian was authorized to see about employing a janitor who could give more time to the work of the building.

A committee was appointed to meet the Board of Education with reference to Library budget.

Meeting adjourned.

Secretary.

No meeting in August 1923.

The Library Board met Sept. 10th. 1923
Mr. Laidley in the chair.

Members present:

Mr. Laidley
Mr. Scott
Mr. Matthews
Mrs. Rummel
Mrs. Lounsbery
Miss Staunton

Mr. Scott moved that the same budget committee be appointed for the year 1923-24.
Mr. Buckner Clay
Mr. W. B. Mathews
Miss Staunton

Mrs. von Schlechtendal substituting in Mr. Clay's place during his illness.

Mr. Mathews moved that Mrs. Sell be asked to give an extra story-hour on the West Side, place to be designated later. Committee appointed to see the principal of Lincoln Junior High School, with reference to story-hour:
Mrs. Lounsbery
Mrs. Rummel
Miss Staunton

Mr. Scott moved that Miss Mosser be appointed to take charge of children's room, beginning the first of October, 1923.

Mr. Scott appointed by President to look into the purchase of an additional section of catalog file.

Meeting adjourned.

(Mrs.) B. von Schlechtendal

Secretary.

The LibraryBoard met Oct.8-1923 at 4:30 p.m. in the Children's Room of the Library.

Mr.Laidley presiding.

Members present:

Mr.Laidley
Mr.Scott
Mrs.Lounsbery
Mrs.Rummell
Miss Staunton
Dr.Weber

The minutes of the September meeting were read, approved and ordered filed.

Mrs.Lounsbery reported that she had seen Mrs.Reynolds, Principal of Lincoln Junior High School, and it was decided to have the Saturday morning story-hour in the Lincoln Branch Library at 10 o'clock.

Mrs.Rummell moved that the salary of $40.00 be paid Mrs.Sell, beginning with date of first story-hour at Lincoln School.

Miss Staunton gave her budget report itemized as follows:

Salaries	$7270.00
Gas	100.00
Electricity	365.00
Water	60.00
Telephone	72.00
Newspapers & periodicals	270.00
Books	5000.00
Insurance	235.00
Supplies	400.00
Furnishings & repairs	200.00
Contingencies	250.00

Motion was made to approve the budget
Committee appointed to apportion salaries
Mr.Laidley
Mr.Scott
Mrs.Lounsbery

Meeting adjourned.

(Mrs) B. Van Deusen Chittenden Sec'y.

The members of the Library Board met Nov.20-1923.

Mr.Laidley presiding.

Members present were:

Mr.Laidley	Mr.Scott
Mrs.Lounsbery	Mrs.Rummell
Mr.Jackson	Mr.Connell
Miss Staunton	Dr."eber
	Mr."athews

The minutes of the October meeting were read, approved and ordered filed.
The Librarian's report for October was read and ordered filed.

The committee to apportion salaries approved the schedule as outlined by Miss Staunton and affixed their signatures. (see the schedule)

Miss Staunton moved that increase of salaries begin with the fiscal year July 1-1923. This motion was seconded by Dr."eber. Motion carried.

Miss "delaide Collins was elected as one of the assistant librarians.

On motion of Mr.Jackson, the Librarian was instructed to send a note of thanks to the Knights of Columbus for the valuable gift of the Catholic encyclopedia.

Miss Staunton moved that a similar note be sent to Mr.E.B.Needham for his gift of histories to the Library.

Dr."eber was appointed to look into the purchase of 2 new typewriters for the cataloging department.

Mr.Connell was appointed a committee of one to have some new shelves made for the children's room, and to have defective plumbing repaired.

Meeting adjourned.

(Mrs) B. M. Schlechtendal

Secretary

Geo. L. Laidley

Salaries 1923.

Schlechtendal	$125.00
Quarrier	100.00
Porter	90.00
Goshorn	90.00
Bell	25.00
Mosser	75.00
Sundays $2.00 per Sunday	8.00 or $10.00
Janitor	35.00

Salaries 1924

Schlechtendal	$150.00
Quarrier	110.00
Porter	100.00
Goshorn	100.00
Bell	40.00
Mosser Jan.1-1924	90.00
Sundays	8.00 or $10.00
Janitor	35,00

We, the undersigned committee approve the above schedule of salaries

The Library Board met Dec.10th.1923 in the Children's room of the Library.

Members present:
Mr.Laidley
Mr.Connell
Miss Staunton
Mrs.Lounsbery
Mrs.Rummell
Mrs.Woodman
Mr.Matthews

Minutes of the Nov.1923 meeting were read & ordered filed.
Librarian's report for November was read and ordered filed.

Mr.Connell was appointed a committee of one to have plumbing of Red Cross Building gone over.

The Pres.appointed a Committee to draft resolutions of respect on the death of Mr.Buckner Clay.
Mr.Jackson Chairman
Mrs.Woodman
Mrs.Lounsbery

Mr.Henry B.Davenport was recommended as a member of the Library Board to fill the vacancy caused by the death of Mr.Buckner Clay.

Respectfully submitted,

(Mrs) B. M. Rummell

Secy

Jerd Laidley

The Library Board met [illegible], in the Trustee's Room of
The Public Library.

Members present:
Mr.Laidley
Mr.Davenport
Mrs.Lounsbery
Mr.Jackson
Miss Staunton
Mr.Scott
Mrs.Woodman
Mr.Connell

The minutes of the Dec.meeting were read, approved & ordered filed.

Mr.Connell made his report on plumbing of the [illegible] Building
Mr.Jackson moved that Mr.Connell continue his investigation into the matter, with power to act.

The Librarian's report for Dec. was read and ordered published in both city papers and filed.

Miss Staunton moved that each member of the staff working in the afternoons, be given one short day each week, Motion carried.

Mr.Jackson was appointed to purchase for the Library an electric vacuum cleaner, and an electric hot plate.

Librarian was authorized to secure additional help in listing books for insurance.

Bills allowed:

J.B.Lippincott Co. (Shakespeare)	$114.00
S.Spencer Moore Co.	199.53
P.A.Donovan	1.96
Gaylord Bros.	20.95
Underwood Typewriter Co.	115.00
Democrat Ptg.Co.	13.26
Thos.Nelson & Sons	5.00
H.W.WilsonCo	5.00
City of Charleston (Code)	2.50
Ashton & Major	53.60
Winckler Bindery	97.70

Meeting adjourned

Respectfully submitted,

(Mrs) E. M. Schachtendal

Sec'y.

The Library Board met Feb.11-1924. in the children's room of the Public Library.

Members present:
Mr.Jackson
Mrs.Lounsbery
Miss Staunton
Mr.Connell
Mrs.Rummell

The minutes of the Jan.meeting were read, approved and ordered filed.

The Librarian's report for the month of Jan.1924 was read, approve ordered filed and published.

Letter was read from the Sec'y of the Red Cross organization as to light, heat water. Letter ordered filed, and committee discharged.

Letter was read from the Sec'y of the Board of Education, prohibiti payment of bills by Board or Librarian from book fines and dues collected at Charleston Public Library. Motion made that Sec'y send reply. Reply was kindly dictated by Mr.Jackson.

Motion made that Board of Education be asked to give a check for $7.00, for petty cash account, for stamps, payment of hauling trash, laundrying towels

Miss Staunton was appointed a com. of one to look into the purchase of a vacuum cleaner.

Bills allowed were:

Baker & Taylor	$11.12
S.Spencer Moore Co.	346.55
Edward L.Cox	41.85
Wm.A Carter (plumber)	2.50
J.M.Gates Sons Co.	1.25
Ashton & Major	246.46
C.I.Coffey Book Store	157.09
P.F.Collier & Son (O.Henry)	21.60
Amer.Lib.Assn. (membership)	5.00
Funk & Wagnalls (bal)	.73
Gaylord Bros.	1.97

Meeting adjourned.

(Mrs) B. M. Robertson

Sec'y.

Library Board met March 10-1924.

Members present:
Dr.Weber
Mr.Connell
Mrs.Rummell
Miss Staunton
Mr.Mathews

Dr.Weber presided in the absence of the president.

The minutesof the February meeting were read, corrected and ordere filed.

The Librarian's report for February was read, accepted and ordered filed and published.

The Secretary was instructed to bring, at the next meeting the report of the basis of insurance.

Bills for February were approved and recommended to be paid:

Major's circulating library	$66.82
Ashton & Major	18.00
C.I.Coffey	4.76
Commercial paste co.	1.58
Gaylord Bros.	12.67
Griffith & Griffith	28.95
Winckler Bindery	1.70
Underwood typewriter co	2.00
S.Spencer Moore	158.50

Respectfully submitted,

(Mrs) B. Van Schaick

Sec'y

The Library Board met in the children's room at the Public Library Apr.14-1924.

Members present, were:
Mrs.Lounsbery,
Miss Staunton
Mrs.Rummell
Dr.Weber
Mr.Connell
Mr.Davenport
Mr.Mathews .

Dr.Weber presided in the absence of the President.

The minutes of the March meeting were read, approved and ordered filed.

The Librarian's report was read, accepted, and ordered filed & published.

Miss Staunton moved that an additional insurance of $5000.00 be carried on books of the Library.
Mr.Connell was authorized to place this insurance.

Miss Staunton moved that books be purchased for a branch library at Glenwood school, the amount at present not to exceed $500.00

Bills approved & recommended to be paid were:

Chas.E.Kyle	$2.00
Frontier Press	34.50
Scribner	143.45
W.F.Guarrie	55.00
Oxford Univ.press	19.73
C.I.Coffey	50.07
Ashton & Major	37.60
P.A.Donovan	3.50
Smith & Brooks	1.05
Lowenstein	5.00
S.Spencer Moore Co.	197.53
Edward L.Cox	90.00

Meeting adjourned.

Respectfully submitted,

(Chas) E. M. Rummell Secretary

[illegible] Library Board met in the [illegible] of the Carnegie Library, May 11-1904.

Members present:

[illegible]

The minutes of the April meeting were read, approved and ordered filed.

The Librarian's report was read and ordered filed & published.

Bills allowed & recommended to be paid were:

[illegible]sman & Co., glass & glazing	1.25
[illegible]ette	7.80
[illegible]	[illegible]
[illegible]	2.15
[illegible]	[illegible]
[illegible]	[illegible]
[illegible]	4.68
[illegible]	111.49
[illegible] Co.	7.28
[illegible]	5.55
[illegible]	34.30
[illegible]	221.16
[illegible]	[illegible]
[illegible]	[illegible]
[illegible] & Taylor	155.79

(Mrs) B. M. Schlichtmann
Secy

The Library Board met in the cataloging room of the Charleston Public Library, [illegible].

Members present were:
[illegible].Laidley
Miss Stanton
[illegible].Jackson
Mr. Connell
[illegible].Dawson
[illegible].Davenport
Mr.Matthews

Mr.Laidley presided
The minutes of the May meeting were read, approved & ordered filed

Motion made and carried that the budget of 1923-1924 be accepted for 1924-1925

Mrs.Lounsvery's resignation was read and accepted with regret. Mr.Matthews moved that the appreciation of the Board be conveyed to her in suitable form.

Mr.Jackson acting as president (Mr.Laidley leaving to attend a committee meeting elsewhere) appointed [illegible] and Miss Stanton to draft suitable resolutions.

The librarian's report was read, accepted and ordered filed and published.

Miss Eunice Mattson was appointed assistant librarina at $90.00 a month, this to be a temporary position.

Lyle Herndon to be engaged for 6 weeks this summer, for night work at $60.00 a month, and to substitute other hours if needed, at the same rate.

If Miss Quarrier decides to go to Chautauqua summer school for librarians, Miss [illegible] may be employed full time in July at $100.00 a month.

When Miss Garrett is available, she may be employed 2 hours each day at 50 cts an hour.

In view of the fact that the mirror bequeathed to the staff by Miss Mabel Belle Jones, was broken in a recent storm, it is allowed by the Board that a suitable one be acquired, preferably a plastering one.

The periodicals offered by [illegible] of the W.Va. Engineering Co., will be accepted, and Mr.Connell agreed to take care of them if they are properly boxed.

Bills allowed and recommended to be paid were:

see next sheet

Library Bd June 2-1924 (cont'd)

Bills allowed:

S.Spencer Moore Co.	$255.40
Oxford Univ.Press	5.55
Charles Scribner's Sons	248.36
" " "	10.82
Democrat Print.Co.,	8.38
Thomas W.Hall	36.00
Circular Bindery	62.15
J.J.Donovan	1.40
Bayliss Bros	3.20
" "	5.50
Ashton & Major	39.96
" "	5.40
" "	50.63
J.L.Joffey	4.05
Bates & Boyle	7.03
Virginian Electric Co.	30.00
W.B.Donnelly	2.00

Board adjourned

(Mrs) E. M. Selecman Clerk

[illegible] Chr.

The Library Board met in the cataloging room of the Charleston Public Library, June 30-1924.

Members present were:
Mr.Laidley
Mr.Jackson
Mrs.Woodman
Miss Staunton
Mrs.Rummell
Mr.Scott
Mr.Connell

The following resolutions of regret, on the resignation of Mrs. Lounsbery from the Library Board , were read by Miss Staunton, they were accepted, ordered incorporated into the minutes and a copy sent to the Charleston Gazette and the Charleston Daily Mail:

Dear Mrs.Lounsbery:

The Board of Charleston Public Library accepts with deep regret, your resignation and wishes to express its appreciation of your valuable services and interest in the work.

You were one of the pioneers who believed in a Public Library for Charleston, and went to work to secure one, and you have always had faith in a larger and better one for Charleston.

Many thanks for that faith and untiring service which has made it a pleasure to work with you.

Most sincerely yours,

Charleston Public Library Board
by

Mrs.Frank Woodman
Miss Sue Staunton

Mr.Jackson moved that the purchase of books for Glenwood school be suspended for further deliberation. Mr.Scott seconded this motion. Motion carried.

Motion made and carried that the monthly meetings of the Library Board be held on the 1st.Monday of each month at 4 o'clock p.m.

Mrs.Woodman moved that Mrs.Max Frankenberger be recommended to the Board of Education as a member of the Library Board, to fill the vacancy, occasioned by the resignation of Mrs.Lounsbery.

Bills allowed and recommended to be paid were:

S.Spencer Moore Co.	$66.77
Ashton & Major	14.40
P.A.Donovan	2.00
Baker & Taylor	6.00
Scribner's Sons	6.04

see next sheet

Library Board met June 30-1924

Bills cont'd:

S.S.Coleman	$1.50
Underwood Typewriter Co.	1.00
Macmillan Co.	4.20
Oxford University press	5.60

Meeting adjourned.

(Mrs) B. Von Schlichtenhal

Secretary.

The regular monthly meeting of the Charleston Public Library Board was held Aug.4th. at 4:30 p.m. with the following members present:
Mr.Laidley
Dr.Weber
Mr.Jackson
Mr.Connell
Mr.Davenport
Mr.Mathews
Mrs.Woodman
Mrs.Dummell
Miss Staunton

Meeting called to order by the president, Mr.Laidley. as Mrs.von Schleichtendal was absent, minutes of July meeting and Librarian's report were not read.

Bills for July were allowed;

The matter of ordering $500.00 worth of books for Glenwood School was discussed. At the July meeting a motion was made by Mr.Jackson to reopen the question with Dr.Weber present to explain his plan to the Board, as it doubted the wisdom or right to establish branch school libraries. Dr.Weber asked that these books be lent to the school, subject to recall at any time. The following motion was made by Mr.Davenport and seconded by Mr.Jackson.

Moved that the sum of $500.00 be appropriated for the purchase of books under the supervision of the book committee for the use and benefit of the pupils of the Glenwood school, the said books to remain the property of the Charleston Public Library, and to be under the control and direction of their Board. Motion carried.

Miss Staunton was asked to order from M. .Major, Dr.Weber's list of book for Glenwood school.

Mrs.Dummell repoerted that she had seen Mrs.Caruthers about her continued absences from Board meetings, and that Mrs.Caruthers said as she is unable to attend the meetings shethinks she had better resign, resignation accepted with regret, and appreciation for past valuable services.

Mr.Jackson moved that Miss Staauntonwrite her a letter of appreciation motion carried.

Mr.Connell was asked to have the large electric fan put in order.

Meeting adjourned.

Sec'y pro tem.

Copy of letter sent to Mrs.Caruthers by Miss Staunton:

Dear Mrs.Caruthers:

At the August meeting of the Charleston Public Library Board Mrs.Rummell reported that she had seen you about continued absence from the Board meetings and that you said you had often thought of it and felt that you should resign as you are unable to attend the meetings; but sentiment had prevented an earlier decision, and you asked Mrs.Rummell to present your resignation; it was accepted with regret and appreciation of your long and valuable services, and I was asked to express to you this appreciation.

You and Mrs.Lounsbery were members of the original Library Committee, which decided in July 1908 to give Charleston a Public Library, and we are most unfortunate to lose you both in so short a time.

Most sincerely yours,

Charleston Public Library Board, by

Sue A Staunton

The Board of Directors met in the cataloging room of the Charleston Public Library Oct.6-1924 at 4:30 p.m.

Members present were:
Mr.Laidley
Mrs.Frankenberger
Miss Staunton
Mrs.Rummell
Mr.Connell

The President, Mr.Laidley presiding.
The minutes of the August meeting were read approved and ordered filed.

The reports of June, July, August & September 1924 were read, approved and ordered filed.

Miss Staunton moved that all members of the Board be notified and invited to the State Library conference, which is to held in Charleston, Oct.17th.1924 in the Supreme Court room of the Capitol Annex building.

On motion of Miss Staunton, Mr.Laidley was elected a member of the book committee.

Bills approved and recommended to be paid were:

Democrat Ptg.Co.	6.24
Gaylord Bros.	8.15
P.A.Donovan	1.20
Commercial Paste Co.	1.52
Scribner	1.60
Macmillan	40.95
"	1.40
Winckler Bindery	1.15
Major	93.38
Moore Bros.	175.09

Geo. S. Laidley
Pres.

(Mrs) B. M. Rummell
Secretary

The Board of Directors of the Charleston Public Library met in the cataloging room of the Library Nov.3-1924.

Members present were:
Mr.Laidley
Mrs.Pummell
Mrs.Frankenberger
Miss Staunton
Mr.W.E.Connell

Mr.Laidley having to leave, Mrs.Frankenberger presided.

The minutes of Oct.6-1924 were read, corrected & ordered filed.

Mr.Connell reported that books in the two branch libraries and in Glenwood school are fully covered by insurance.

The Librarian's report for Oct.1924 was read & ordered filed.

Miss Staunton moved that the matter of the colored librarian's salary be laid over for further investigation.

It was moved and seconded that an assistant be employed for the evening hours, 6.p.m. to 9 p.m., the salary not to exceed $50.00 per month.

The bills allowed & recommended to be paid were:

S.Spencer Moore Co.	$108.01
Ashton & Major	104.66
Coleman	4.00
Scribner	96.50
Daily Mail	7.80
Commercial Paste Co.	2.90
Gaylord Bros	18.65
H.L.Hayward	171.00
W.B.Donnally	.75
Herman V.Fox	17.00

Meeting adjourned.

Secretary

The Board of Directors met in the Cataloging room of the Library Dec.8th.1924.

Members present:
Mr.Jackson
Mr.Connell
Mrs.Rummell
Mrs.Frankenberger
Miss Staunton

Mr.Jackson presided.

The minutes of the Nov.meeting were read, approved and ordered filed.

The Librarian's report for November was read, and ordered filed.

The letter to Dr.Weber from the principal of Garnett school was referred to Dr.Weber.

On motion of Miss Staunton, MrsFrankenberger was appointed a committee of one to confer with Dr.Weber, as to the feasibility of bringing up in the parents-teachers' meetings, the matter of mutilation of books and periodicals.

Bills approved and recommended to be paid were:

Amer.Railway Express	$3.21
J.T.White	18.00
S.Spencer Moore Co.	95.25
Ashton & Major	81.55
P.A.Donovan	1.20
C.I.Coffey	28.35
R.L.Polk	10.00
E.L.Cox	90.00
Cora Hopkins	4.00
Winckler Bindery	75.15

Meeting adjourned.

(Mrs) B. M. Rummell

Sec'y.

The Board of Directors of Charleston Public Library: met Jan. 5th.1925.

Members present were:

Mr.Laidley
Miss Staunton
Mr.Connell
Mrs.Rummell
Mrs.Frankenberger

Mr.Laidley presided

The minutes of the Dec.meeting were read, approved & ordered filed.

The librarian's report for Dec.1924 was read & ordered filed.

Miss Staunton was appointed a committee to look into the matter of posting the state law on damaging public library property, books and peiodicals etc.

Bills allowed & recommended to be paid were:

Underwood typewriting Co.	$1.00
Gaylord Bros	14.85
H.W.Wilson Co.	1.26
W.B.Donnally	5.75
Smith & Brooks	1.10
Scribner	74.10
C.I.Coffey	57.98
C.I.Coffey	152.76
Ashton & Major	164.60
S.Spencer Moore	79.37
Library Bureau (N.Y.)	23.25

Meeting adjourned,

Sec'y.

The Board of Directors met Feb.9-1925, in the cataloging room of the Library.

Members present:
Miss Staunton
Dr.Weber
Mr.Jackson
Mr.Davenport
Mr.Mathews

The minutes of the Jan.meeting were read, approved and ordered filed.

The Librarian's report was read, and ordered filed and published by both City papers, if accepted.

Miss Staunton explained Miss Jean Brown's plan for a community center and reading room on upper Bigley Ave.

Mr.Davenport moved that Miss Mary Gravatt be allowed 62½ cts. per hour for her services.

Mr.Davenport moved that a committee of Miss Staunton & Mr.Jackson & Mrs.von Schlechtendal confer with Miss Brown concerning the feasibility of establishing a branch library in upper Bigley Ave. in her social center room.

Bills allowed & recommended to be paid were:

American Library Assn.	5.00
P.F.Collier & Son Co.	78.20
Albert Whitman & Co.	2.95
Amer.-Scandinavian foundation	3.60
Edward L.Cox	39.15
C.I.Coffey	168.08
Ashton & Major	325.04
S.Spencer Moore Co.	210.68
Gaylord Bros.	3.43
Winckler Bindery	1.10
International art & Science Co.	2.76

Meeting adjourned

(Mrs) B. von Schlechtendal

Sec'y.

The Board of Directors met in the cataloging room of the Charleston Public Library, March 9th.1925.

Members present:
Dr.Weber
Mr.Connell
Miss Staunton
Mrs.Rummell
Mr.Matthews

Mr.Connell presided

The minutes of the February meeting were approved.

Miss Staunton reported that the notices to be posted are finished.

Miss Staunton reported that she and Mr.Jackson visited Miss Jean Brown's social center, and if found feasible the Board will assist in the Library Department at some future time. Report accepted.

Mrs.Rummell recommended that the petty cash amount be increased to $20.00 as $7.00 was not sufficient.

The report of the Librarian for Feb.1925 was accepted.

Bills allowed and recommended to be paid were:

Ashton & Major	$207.80
C.I.Coffey	160.91
Coffey Plumbing Co.	9.85
Smith and Brooks	8.65
P.A.Donovan	1.20
Thos.Nelson & Sons	5.00
Library Bureau	13.35
Valley Insurance Co.	196.25
S.Spencer Moore Co.	139.97
Winckler Bindery 64.40 less 3.49 express	60.91

Meeting adjourned.

(Mrs) B. von Schlichten Sec'y.

The Library Board met April 13-1925.

Members present:
Mr.Laidley
Mr.Davenport
Mr.Connell
Dr.Weber
Miss Staunton
Mrs.Rummell
Mrs.Frankenberger

Mr.Laidley presided.

Minutes of the March 1925 meeting were read & approved.

The librarian's report was read, accepted & ordered published in the city papers.

It was moved & seconded that a salary not to exceed $100.00 be paid the Garnett librarian for the summer months.

It was moved and seconded that a new water-cooler be bought for the library.

Bills approved were:

Ashton & Major	$220.72
C.I.Coffey	139.33
Winckler Bindery	.95
S.Spencer Moore Co.	113.62

Meeting adjourned:

Geo. J. Laidley
Chm.

(Mrs) B. Rummell

Sec'y.

The Library Board met May 4th.1925.

Members present:
Mr.Jackson
Mrs.Rummell
Mr.Connell
Dr.Weber
Mrs.Frankenberger
Mr.Davenport

Dr.Weber presided.

Minutes of the April meeting were read & approved.

The librarian's report for April was accepted & ordered filed

Moved and seconded that the librarian is to arrange with Mr.Laidley for substitutes for summer work, and their salaries

Bills approved:

Charleston Gazette	$10.40
Gaylord Bros.	10.80
Oxford Univ.Press	13.53
A.L.A.	3.60
Jno.W.Sparkes Co.	12.25
Charles Scribner's Sons	126.00
C.I.Coffey	33.75
S.Spencer Moore Co.	99.88
Ashton & Major	310.56

Meeting adjourned.

Geo. S. Laidley

(Mrs) B. M. Schlechtendal Ch

Sec'y

June 8-1925

The Board of Directors of Charleston Public Library met at the Library June 8-1925 at 4:30 P.M.

Members present:
Mr.Laidley
Mrs.Rummell
Mr.Jackson
Miss Staunton
Mr.Connell
Mrs.Frankenberger
Mr.Mathews

The President in the chair.

The minutes of the May meeting read & approved & ordered filed.

The report for May read, ordered filed & published in part.

Miss Staunton read an interesting report from Miss Jean Brown of the work accomplished at Crescent Center Library. After the year's work is up, Miss Brown advocates the Public Library taking the work over at a future date.

Mr.Jackson moved that the Sec'y confer with Miss Brown, and say tht that her recommendation is under advisement.

Dr.Weber moved that a committee of 3 be appointed to see what is done in other cities in the matter of branch libraries.

Mr.Connell, in the chair, appointed Dr.Weber, Mr.Laidley and Miss Staunton to look into branch library systems in other cities the size of Charleston and also of larger places.

Mrs.Frankenberger moved that the Board recommend to the Board of Education that the Capitol Annex be not purchased for a public library, motion seconded and carried, all present voting aye except one member.

Dr.Weber moved that Mr.Connell appoint a committee of 3 to represent the Board at the meeting of the Board of Education, those appointed were:
Mrs.Frankenberger
Mr.Jackson
Mr.Connell

Bills approved & recommended to be paid were:

Gaylord Bros.	.80
Scribner's Sons	95.00
Coffey Plumbing Co.	5.75
American Lib.Assn.	2.87
C.I.Coffey	55.53
Ashton & Major	65.67
S.Spencer Moore	58.01

Meeting adjourned.

(Mrs) B. M. Schachte Sec

June 29-1925

The Board of Directors of Charleston Public Library met June 29th.1925 at 4:30 at the Library.

Members present:
Mr.Laidley
Mr.Jackson
Mr.Connell
Mrs.Rummell
Miss Staunton
Mr.Davenport

Minutes of the June 8th. meeting were read, approved and ordered filed.

Miss Staunton moved that a set of Conrad's books be sent to Garnett Branch Library.

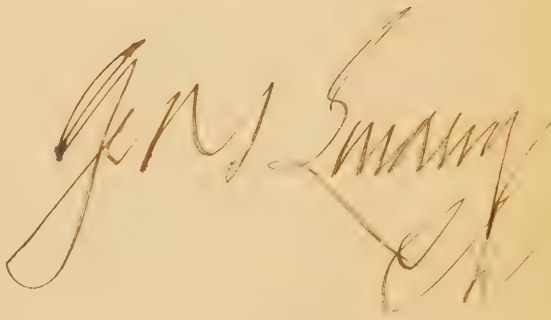
No meetings of the Board to be held in July and August 1925.

Mr.Jackson recommends that $6000 be appropriated for books and $7500 for salaries.

It was moved and seconded that an annual report of the Library be published if possible, in simple folder form and exchanged with other libraries and given to any others interested.

Bills allowed:

A.L.A.	$1.49
Mrs.Amy Singleton	5.00
Ashton & Major	15.74
Macmillan	45.50
Commercial Paste Co.	7.30
Daily Mail	5.20
Cora Hopkins (Nature)	3.00
Sparkes' Hardware Co.	2.00
Gaylord Bros.	3.60
Chas.Elec.Supply Co.	4.64
S.Spencer Moore Co.,	11.72
C.I.Coffey	49.16
Democrat Ptg.Co.	3.22



Meeting adjourned.

July 1925

A.L.A.	$1.48
Library Book House	18.68
Smith & Brooks	2.25
S.Spencer Moore Co.,	111.79

Aug.1925

Smith & Brooks	.50
Gaylord Bros.	2.25
Cora Hopkins (Child Life)	3.00
Library Book House	7.66
Scribner's	1.71
Archaeological Inst. of Amer.	8.21
A.L.A.	.50
Winckler Bindery	82.40
Underwood	.90
S.Spencer Moore Co.,	37.91

Oct.5-1925

The Board of Directors of Charleston Public Library met at 4:30 P.M. at the Library.

Members present:

Mr.Laidley
Mr.Jackson
Mr.Davenport
Mr.Connell
Mrs.Frankenberger
Mrs.Rummell
Miss Staunton

Minutes of the June 29th. meeting were read, approved and orderd filed.

Mr.Jackson moved that members appointed on committees , and who are not present at time of appointment, be notified in writing of their appointment.

Reports for June, July, August and Sept, were read, and ordered filed.

The amounts of bills allowed and sent in to the Board of Education for June, July and August were read.

Sept.bills allowed at this meeting were:

American Corporation (Americana)	$171.00
Chivers Book Binding Co.	42.20
" " " "	
S.Spencer Moore Co.	137.89
P.A.Donovan	52.22
A.L.A.	1.40
Library Book House	1.06
Ashton & Major	5.72
" "	5.44
Piedmont Pub.Co.,	3.99
Elizabeth Quarrier	2.00
	6.17

Meeting adjourned.

(Mrs) B. M. Caldwell
Secy

Nov.2-1925

The Board of Directors of the Charleston Public Library met in the cataloging room of the Library Nov.2-1925 at 4:30 p.m.

Members present:
Mr.Laidley
Mrs.Frankenberger
Mr.Jackson
Mrs.Rummell
Miss Staunton
Mr.Connell
Dr.Weber

Minutes of the Oct.5th. meeting read & ordered filed.

Librarian's report for the month of Oct.1925 read, approved & ordered filed.

Moved & seconded that the report of the Sec'y of the Board of Education be entered in the minutes.

Dr.Weber moved that Miss Quarrier be appointed to make entries in the account book, bills as received and a copy of the monthly statements of the Sec'y of the Board of Education.

Committee on Branch libraries made a partial report, and will report further at a later date.
The Questionnaire sent out by Dr.Weber to various libraries to be entered in the minute-book.

Mrs.Rummell moved that a list of new books purchased each month be posted on the Bulletin Board.

List of magazines for Garnett Branch library was allowed.

Mrs.Rummell moved that the Librarian confer with Mr.Babcock, Sec'y of the Board of Education in revising the entries in the account book.

Moved that the books for Glenwood school be ordered.

Dr.Weber moved that the Library staff instruct certain groups of school children, accompanied by a teacher, in the use of the Library.

Meeting adjourned.

(Miss) B. M. Schaeffendorf
Secretary

Bills:

Donovan	$5.65
Chivers	50.61
"	44.24
Howard-Severance	36.58
A.L.A.	1.01
Underwood	2.00
Smith & Brooks	3.95
Gaylord	1.75
Democrat Ptg.	3.22
Moore	26.23

Geo. S. Laidley

PUBLIC LIBRARY FUND

STATEMENT OF DISBURSEMENTS FOR PERIOD JULY 1 1924 TO JUNE 30 1925

DISBURSEMENTS-		
SALARY OF LIBRARIAN	$ 1,705.50	
" OF ASSISTANT LIBRARIANS	5,822.24	
" OF JANITOR	420.00	
FUEL	82.10	
WATER	17.50	
LIGHT	434.67	
INSURANCE	352.50	
GENERAL EXPENSE	584.58	
BOOKS PURCHASED	5,077.78	
FURNITURE	112.83	
TOTAL DISBURSEMENTS		$14,609.70

Nov.2-1925

I. From what sources are the funds for the support of your library derived? Please check.
   a. Private funds ___.
   b. Appropriation by City Council ___.
   c. Tax levy fixed: (1) by law ___; (2) by levy of City Council ___; (3) by levy of Board of Education ___.
   d. Amount of levy _____.
   e. Assessed valuation of city property _____ .

II. What amount is realized from:
   a. Private funds? _____
   b. Appropriation by City Council? _____
   c. Tax levy fixed: (1) by law _____; (2) by levy of City Council _____; (3) by levy of Bpard of Education _____.
   d. Total revenue realized? _____

III. What provision is made for the establishment of branch libraries:
   a. In buildings in different sections of city owned by the Library Board?

   b. In school buildings?

   c. In rented quarters?

IV. Have you travelling libraries temporarily installed:
   a. In rented buildings in various parts of the city? ___
   b. In various public school buildings? ___

V. What is the relation of your city library to the libraries in the different school buildings in your city?

VI. What is the value of your library building?

VII. How many library employees are connected with your library? _____

Vill. How many volumes in your library? _____

IX. What is the estimated monetary value of the books in your library? _____

X. What percentage of insurance are you carrying:
   a. On your library building? _____
   b. On your books? _____

XI. How is your library managed?

Please add any other information that would be of value to us.

Library Board - Dec.7-1925

The Board of Directors of Charleston Public Library met in the cataloging room of the Library, Dec.7-1925. at 4:30 p.m.

Members present:
Mr.Laidley
Dr.Weber
Mr.Jackson
Mrs.Rummell
Miss Staunton
Mr.Connell
Mr.Davenport
Mr.Mathews

The minutes of the Nov.meeting were read and ordered filed.

The librarian's report was read, accepted an ordered filed.

Mr.Jackson moved that the Committee on Branch libraries confer with Miss Jean Brown, with reference to taking over "Crescent Center Library".

Mr.Laidley resigned from the Committee on Branch libraries, and appointed Mr.W.B.Mathews to serve on said committee.

Mr.Davenport gave his report with regard to the rights of colored people to use the Central Library.

Mr.Jackson moved that a vote of thanks be given Mr.Davenport for his careful study and presentation of the case under consideration.

The meeting adjourned.

Bills recommended to be paid:

S;Spencer Moore Co.	$251.78
Ashton & Major	34.81
Chivers Book Binding Co.	19.31
C.I.Coffey	44.45
Amer.Lib.Assn.	1.22
Chautauqua Press	4.50
Winckler Bindery	35.90
Commercial paste co.	6.90
Cora Hopkins (Glenwood magazines(	13.00
" " (Compton's for Main Lib.(	1.50

Jean Brown
Sec'y.

(Mrs) W. M. Satterfield

The Board of Directors of the Charleston Public Library met in the cataloging room of the Library Jan.11-1926, at 4:30 p.m.

Members present:
Mr.Davenport
Mr.Mathews
Dr.Weber
Mrs.Frankenberger
Mrs.Rummell
Miss Staunton

On motion of Dr.Weber, Mr.Davenport acted as chairman of the meeting.

The minutes of the Dec.meeting were read, and ordered filed.

The librarian's report was rea , accepted and ordered filed, and a copy sent to the city papers.

Dr.Weber chairman of the Committee on branch libraries reported on Crescent Center Library; he moved that the Board take over this Library Feb.1-1926 and that $300.00 of the Book Fund be diverted to its maintenance....seconded and carried.

Mr.Mathews moved that a committee be appointed to look into the matter of having a museum and local history alcove in the new library , seconded and carried.

Mr.Davenport appointed Mr.Mathews, Miss Staunton & Dr.Weber.

Dr,Weber gave a copy of his report & statistics on branch librarie to the members present.

Miss Staunton moved that a vote of thanks be extended Dr.Weber for the tremendous work done on his report on branch libraries, seconded and unamimously carried.

Miss Staunton moved that a copy of this report be sent to a Library magazine for publication, seconded and carried.

Leave of absence was granted Miss Elizabeth Quarrier, to make her European trip. The Librarian was empowered to fill her place

Bills approved & recommended to be paid:

Cora Hopkins		$37.25
Grolier Soc.		59.50
Lib.Bk.House		1.94
A.L.A.		.50
Thos,Nelson		5.00
Daily Mail		5.20
Collier		53.10
Winckler Bindery		1.65
Morgan Plumbing Co.		8.35
Internat.Art & Science Co.		1.79
Underwood Typewriter Co.		2.00
Major		179.04
Moore	(less $3.20 credit)	176.78
Donnally		5.06
Donovan		4.10
Macmillan		19.00

Board of Directors meeting Jan.11-1926

Coffey	100.17
Donovan	9.60
Major	74.77

Meeting adjourned:

(Mrs) B. von Schlichtendal

Sec'y.

Feb. meeting

The Board of Directors of Charleston Public Library met Feb. 1st.1926 in the cataloging room of the Library.

Members present:
Mr.Laidley
Mr.Connell
Dr.Weber
Mrs.Rummell
Miss Staunton
Mrs. Frankenberger

The minutes of the Jan.meeting were read and ordered filed.

The monthly report of the librarian was read, accepted & ordered filed.

It was moved and seconded that the Chairman appoint a committee of three to meet & advise with the Board of Education to formulate plans for the establishment of an adequate library for the colored people of Charleston, W.Va.
Mr. Davenport, Mr.Jackson & Mrs.Frankenberger were appointed.

Dr.Weber called attention to the fact that the budget would probably have to be increased, when the library is in larger quarters & when the larger program of establishing & enlarging branches is before the Board.

Bills recommended to be paid were:

Yale press	67.50
C.I.Coffey	2.93
S.Spencer Moore Co.	184.20
Ashton & Major	11.57
H.O.Fast 909 Va.St. (Memoirs of Bryan)	3.75
Underwood Typewriter Co.	2.00
Amer.Library Assn.	2.83
Houghton Mifflin Co.	25.00
Democrat Printing Co.	12.55
Gaylord Co.	14.59
" "	9.95

Meeting adjourned:

(Mrs) B. von Schlichten
Secy

The meeting of the Board was called for 4:30 Monday afternoon, March 1st.1926 -

No quorum present.

Members present:
Miss Staunton
Mrs.Rummell
Mr.Mathews

The following bills were allowed:
Mrs.M.L.White Lbn. of Crescent Center $7.00 a week for Feb.

Mrs.S.H.Ashworth $25.00 rent Crescent Library for Feb.'26.

C.I.Coffey	56.68
Funk & Wagneall	25.20
Encyclopedia Britannica, Inc.	43.20
A.L.A	.96
Winckler Bindery	2.05
H.W.Wilson Co.	.50
Chivers Binding Co.	3.98
Macmillan(v.3 Ancient history)	7.41
Macmillan (Statesman&s Yr.Bk)	5.80
S.SPencer Moore Co.	19.38

The Board of Directore of Charleston Public Library met Apr.5-1926 in the cataloging room of the Library.

Members present:
Dr.Weber
Mr.Mathews
Mr.Connell
Mrs.Frankenberger
Miss Staunton

The minutes of the Feb.meeting were read and ordered filed.

The reports of Feb. & Mch 1926 were read and ordered filed and parts published in the city papers.

The resignation of Mrs.Frank Woodman was read.
Miss Staunton moved that it be accepted with regret and that a note be sent her by the secretary.

It was moved, seconded and carried that Mrs.Buckner Clay & Miss Katie Belle Abney be recommended to the Board of Education as members of the Library, succeeding Mrs.Lounsbery and Mrs. Frank Woodman, resigned.

Dr.Weber moved that a copy of the biography of Aaron Burr by S.H.Wandell be purchased for the Main Library, seconded and carried.

Mr.Connell moved that Miss Susan Porter's article on the history of the Charleston Public Library be sent to "Libraries", a library journal, published in Chicago.

The Secretary was instructed to write to some libraries of the size of the Charleston Library, with reference to salaries paid to librarians and assistants.

Meeting adjourned.

(Mrs) B. M. Whitehead Sec'y.

Bills:

P.A.Donovan	.90
"	1.00
Major	4.50
"	53.16
A.L.A.	.50
E.L.Cox	291.87
"	31150
Moore	73.38
C.L.Coffey	101.74
Gaylord Bros.	16.40
Petty Cash	22.12

May 4-1926

The Board of Directors of Charleston Public Library met in the cataloging room of the Library May 4-1926 at 4:30 p.m.

Mr.Laidley presiding.

Members present were:

Mr.Laidley
Miss Staunton
Mrs.Buckner Clay
Miss Abney
Mr.Connell
Mr.Davenport

The minutes of the April meeting were read & ordered filed.

The librarian's report for April 1926 was read, accepted and ordered filed and parts published in the city papers, if possible.
Mrs.Clay & Miss Abney
Miss Staunton moved that the two new menbers be made members of the book committee, seconded and carried.

Mrs.von Schlechtendal was empowered to employ help for moving as needed.

Miss Staunton moved that Mr.Connell look after the matter of insurance, seconded and carried.

It was moved, seconded and carries that Mr.Davenport represent the Library Board on the evening of the formal opening of the new library, May 15th.1926, at 8 p.m.

Meeting adjourned.

(Mrs) B. von Schlechtendal

The Library was moved in May 1926 to the old
Capitol Annex on Lee St. btw. Hale & Dickinson Sts.
The official opening was on May 15th. 1926.
This building was purchased by the Board of Education
of Charleston Independent School District for the
Charleston Public Library Building.

Geo. S. Laidley
Ch

June 7-1926

The Board of Directors met June 7th.1926 for the first time in the new quarters of the Charleston Public Library.

Members present:
Mr.Laidley
Mr.Jackson
Mr.Connell
Mr.Davenport
Mrs.Clay
Mrs.Frankenberger
Dr.Weber
Miss Abney
Miss Staunton

The minutes of the meeting of ~~Apr.5th.~~ May 4th.1926 were read, approved and ordered filed.

The librarian's report was read & ordered filed.

Dr.Weber moved that bills be allowed, subject to signature of Miss Staunton on book bills and to signature of Mr. Connell on all other bills, such as furniture, supplies etc. seconded and carried.

Mr.Laidley appointed a committee on budgets, for running expenses salaries, insurance etc.
Mr.Jackson chairman
Mr.Connell
Mrs.Frankenberger

Dr.Weber reported for the Branch library committee, and presented the following recommendation:

"Your committee on branch libraries respectfully recommends the employment of an assistant librarian, who shall devote all of her time to establishing points of contact between the public library and all of the grades in the public schools, above the first grade."

Miss Abney moved that Dr.Weber's recommendation be accepted

Miss Staunton moved that positions for substitutes librarians be supplied by the librarian, seconded by Dr.Weber carried.

Dr.Weber moved that the libary hours be from 9 a.m. to 9 p.m. ~~m~~

Mr.Davenport moved that motion be laid on the table, ~~m~~ Carried —

Bills recommended to be paid:

A.L.A.	7.83	Cora Hopkins	9.00
Quality press	13.25	Thos.Nelson & sons	7.50
Gaylord Bros.	31.80	Winckler Bindery	88.35
Kanawha Novelty works	1.75		
Dayton stencil works	1.55		
C.I.Coffey	85.45		
Ashton & Major	81.90		
S.Spencer Moore co.	38.76		
Smith & Brooks	20.80		
Houghton Mifflin co.	62.70		

Mrs. B. M. Lellecklitter

July 8-1926

The Board of Directors of Charleston Public Library met July 8th. 1926.

Members present:
Mr. Davenport
Mrs. Rummell
Mrs. Frankenberger
Miss Staunton
Mrs. Clay
Mr. Mathews
Mr. Connell
Mr. Davenport was elected chairman of the meeting.
Minutes of the June meeting were read, corrected & ordered filed.

Librarian's report for June 1926 was read & ordered filed.

Mrs. Frankenberger tended her resignation, as a member of the budget committee, as she is leaving town and connot serve. Her resignation was accepted.

Mr. Davenport, chairman of the meeting appointed Mrs. Rummell in Mrs. Frankenberger's place.

The Library Board recommended to the budget committee that all full-time librarians' salaries be increased $15.00 per month, beginning July ist. 1926.

Mrs. Rummell moved that a house committee of three members, be appointed. Motion carried.

Mr, Davenport appointed:
Mr. Connell
Mrs. Rummell
Mrs. Clay

Bills allowed:

A.L.A.	.50
Ashton & Major	125.83
W.C.Barger (inventory)	48.25
Chivers Binding	4.02
C.I.Coffey	105.43
Commercial paste co.	4.50
Kanawha Drug Co.	13.85
Macmillan Pub.Co.	18.82
S.Spencer Moore Co.	148.95
Smith & Brooks	12.50
John C.Winston	77.40
Yale Univ.press	13.50
Daily Mail	5.20

Meeting adjourned

(Mrs) B. M. Rummell, Secy

October 18, 1926.

The regular monthly meeting of the Library Board was held Monday, October 18th, Mr. Laidley presiding. Members present were:

Mrs. Clay
Mrs. Frankenberger
Mrs. Rummell
Miss Abney
Mr. Jackson
Mr. Connell
Mr. Mathews
Mr. Davenport
Mr. Laidley

The report of a special committee consisting of Mr. Jackson, Mrs. Rummell and Mr. Connell on finance and recommendations was read, and the following recommendations unanimously adopted:

1. That the salary of Mrs. W. D. Sell as story teller to the schools should be paid by the Board of Education.

2. That the person to effect contact between children and library should be an employee of the Board of Education and paid by it.

3. That the library hours be from 10 A. M. to 9 P.M.

4. That the exact time be kept for one month of the person who mends books and payment for the same be on a time basis. It can then be determined whether it is advisable to employ a person on a regular salary to do such work.

5. That the following budget be adopted. Adoption postponed to consider matter of hours and salaries.

Mrs. Frankenberger moved, seconded by Mrs. Clay:

"That the chief librarian's salary be increased to $165.00 per month irrespective of hours".

Adopted. Vote:

Aye: Mrs. Frankenberger
Mrs. Clay
Mrs. Rummell
Miss Abney
No: Mr. Jackson
Mr. Connell
Mr. Mathews
Mr. Davenport

Mr. Davenport moved, seconded by Mrs. Clay:

"That there be no change in working hours of library employees and no increase in salary".

October 18, 1926.

Amended on motion of Mr. Jackson to read:

"The salaries of 3 assistants Miss Quarrier
Miss Collins
Miss Porter
be increased $10.00 per month. Adopted.

Vote:
Aye: Mrs. Frankenberger
Mrs. Clay
Mrs. Rummell
No: → Miss Abney
Mr. Davenport
Mr. Jackson
Mr. Connell

The following budget presented by Mr. Connell was then adopted:

Librarian salary	$1,980
Assistants	5,280
Janitor	800
Heat and water	700
Light	500
Insurance	325
Crescent Center	1,000
Colored library	800
Colored janitor	200
Colored L.W.& Heat	200
General expense	1,000
Total	12,785

That all excess money should be used for the purchase of books.

That the increase in salaries become effective

Library Board Meeting - Dec.6-1926

The Board of Directors met in the office of the Charleston Public Library Dec.6-1926.

Members present:
Mr.Laidley
Mr.Mathews
Dr.Weber
Mrs.Frankenberger
Mrs.Rummel
Miss Abney
Mr.Connell

Minutes of the Oct.meeting were read, approved & ordered filed.

Mr.Mathews moved that a committee be appointed to select a librarian & janitor for Garnett Branch Library. The committee to be empowered to act. Seconded and adopted.

Miss Abney moved that a committee be appointed to arrange salary for present janitor of Main Library. Seconded & carried.

Mrs.Rummel moved that a committee be appointed to look into Crescent Center Library. Seconded and carried.

Dr.Weber was appointed a committee to look into the system employed by Parkersburg Public Library, of placing circulating books in the schools of Parkersburg.

Miss Abney moved that in lieu of the present book committee, a committee composed of the Librarian and any two members of the Library Board be authorized to buy all books, magazines and other reading material for the Charleston Public Library and its branches, provided that whenever the proposed purchase shall exceed $100.00 in cost, a majority of the Library Board shall consent to the purchase.

Moved and seconded that motion be laid on the table.

It was moved that a committee be appointed to draw up rules for the working of the Library. seconded and carried.

Meeting adjourned !

Committees appointed:
Committee to formulate rules for Public Library:
W.B.Mathews
W.E.Connell
Malcolm Jackson

Committee on Crescent Center Library:
Mrs.H.D.Rummel
Miss Jean Brown
Mrs.Max Frankenberger

Com. to prescribe duties of janitor & to fix his salary; also to elect Librarian & janitor for Colored Library:
W.E.Connell
Miss Mattie Belle Abney
W.B.Mathews

Library Board Feb.7-1927

Members present:
Mr. Jackson
Mr. Mathews
Mrs. Rummel
Miss Staunton
Miss Abney

It was moved and seconded that Mr. Jackson be Chairman of the meeting - carried

The committee on drawing up rules for the administering of the Library, be given more time in which to complete the work.

Mrs. Rummel reported on Crescent Center library .

Mrs. Rummel moved that matter of books for Crescent Center Library be left to the Book. Committee -seconded & carried

Miss Staunton moved that photographs be made of the interior of the Library, for use in the daily papers. Seconded & carried

Miss Abney moved that petty cash report be incorporated in the minutes: July through January $32.71
Seconded & carried.

Mrs. Rummel moved that items paid for Crescent Center be paid from general fund. Charleston Daily Mail to be paid from book fund. seconded. carried.

Mr. Mathews moved that a suitable mirror be bought for the use of the staff. Seconded & carried.

Miss Abney moved that Mrs. Rummel take up the matter of Garnett Library with Board of Education & report back to Library Board seconed. carried.

Bills sent to Board of Education for Jan. 1927 were:

Oxford University Press	24.46
Moore & Moore	4.25
Gaylord Bros.	35.32
Eastern Bk. Co.	44.08
Chivers' Book Binding Co.	96.08
A.L.A.	5.50
Smith & Brooks	15.20
H. Schultz & Co	15.00
H.W. Wilson Co.	.63
Winckler Bindery	57.80
C.I. Coffey	283.16
S. Spencer Moore Co.	126.44

Meeting adjourned

(Mrs) B. von Schlichtenhorst

March 7-1927

The Board of Directors of Charleston Public Library met March 7-1927 in the office of the Library.

Members present:
Mr. A.E.Connell
Miss Abney
Miss Staunton
Mrs.Rummell
Mrs.Frankenberger
Mr.Clifford Meyers

Mr.Connell was chairman of the meeting.

The minutes of the Feb.meeting were read, approved & ordered filed

The Librarian's report was read & ordered filed

Miss Staunton reported that the list of books asked for by Mrs. M.L.White of Crescent Center Library, were bought, also Compton's encyclopedia for children.

Miss Staunton moved that the janitor of the Library be paid $5.00 additional salary, and for this remuneration, he is to keep the grounds in perfect condition and also to keep steps clean. Motion was seconded & carried

Meeting adjourned

(Mrs) B. M. Schlechtendal
Secy

Minutes of April 4-1927
Board of Directors of Charleston Pub.Library

The Board of Directors met April 4-1927 in the office of the Charleston Public Library at 4:30 p.m.

Members present:
Miss Staunton
Mrs.Clay
Dr.Weber
Mr.Meyers
Mr.Mathews

Minutes of the March meeting were read, approved and ordered filed

The report for March was read & ordered filed.

Mrs.Clay moved that bills be approved and O.K'd by members of committees present. Seconded and carried.

Mrs.Clay moved that minutes of March 7-1927 be amended to read: "Miss Staunton moved that the janitor of the Library be paid $15. additional salary, and for this remuneration, he is to keep the grounds in perfect condition and also to keep steps clean. Motion was seconded and carried."

Mr.Meyers moved that request for janitor's tools be referred to house committee. Seconded and carried.

Miss Staunton moved that Mr.Meyers be made a member of the book committee. Seconded and carried.

Meeting adjourned !

(Mrs) B. von Schlechtendal
Sec

The Library Board met May 2-1927 in the office of the Charleston Public Library at 4:30 p.m.

Members present:
Mr. Jackson
Dr. Weber
Mrs. Frankenberger
Mrs. Clay
Miss Staunton
Mr. Meyers
Mrs. Rummel
Mr. Mathews
Mr. Connell

It was moved and seconded that Mr. Jackson be chairman of the meeting

Miss Staunton moved that a budget committee of three members, besides the President, be appointed for this year and to report at the June meeting.

MrslRummel amended this motion to read: that the committee be composed of the Chairman of the book committee, Chairman of the house committee and one other member to be appointed by the President, appointment to be made at once, so that committee may report at the June meeting. Motion seconded and carried.

Dr. Weber moved that any transfer of funds in the present budget be put in hands of budget committee
Motion seconded and carried

Mr. Connell reported on hedge & fence, fence will cost at least $150.00

Mrs. Frankenberger moved that the house committee confer with the Library Commission with reference to all defects in the building and grounds.
Motion seconded and carried
moved
Dr. Weber that bills be O.K'd by the proper committees and submitted to Board of Education for payment.

Meeting adjourned.

(Mrs) B. M. Schlechtendal
Secy.

The Board of Directors of Charleston Public Library met in the office of the Library, June 13-1927 at 4:30 p.m.

Memebers present:
Mr Laidley
Mr.Connell
Mr.Meyers
Dr.Weber
Miss Staunton
Mrs.Frankenberger
Mr.Mathews

Minutes of the May 2nd.meeting were read, approved & ordered filed.

The Librarian's report for May 1927 was read, accepted & ordered filed.

Miss Staunton made a report for the budget committee, giving a tentative budget.

Dr.Weber moved that budget for colored library be eliminated from budget. Seconded and carried.

Dr.Weber moved that $300.00 be appropriated for library assistant substitutes. Seconded and carried.

Dr.Weber moved that $1500.00 of the budget be appropriated for assistant librarian doing work with the public schools. Seconded and carried.

M Budget submitted:

Librarian's salary	$1980.00
Assistants' salaries	6180.00
Assistant librarian to cooperate with schools	1500.00
Crescent Branch, librarian, rent, etc.	1200.00
Janitor for Central library bldg.& grounds	900.00
Heat & water	700.00
Lights	500.00
Insurance	325.00
General expense	1200.00
Books, magazines & binding	8500.00

(Crescent Branch: Librarian& Janitor service $720
Rent, supplies $480.00) Total $22,985.0

The budget committee recommends that the Board of Education be asked tp appropriate $22000.00 in addition to Library fines & book dues for maintenance of Central Library and branches for next year.

This includew no appropriation for the Library for colored people, as we are told that is to be entirely separate next year. We also ask that any unspent balance for this year, be added to our book fund for next year.

Not knowing just what our balance will be, the book committee has kept well within it.

June 13-1927 cont'd:

It was moved and seconded that resolutions of respect drawn up by representatives of the Library Commission and the Library Board, on the death of A.E.Humphreys, be spread on the minutes and a copy sent to his family.

It was moved and seconded that resolytions of respect, drawn up by representatives of the Library Board & Library Commission be spread on the minutes and a copy sent to Mrs.A.M.Scott.

Meeting adjourned.

(Mrs.) B. von Schlichtendal
Secy.

ALBERT E. HUMPHREYS.

Charleston, West Va.
May 9, 1927.

A joint committee of the Charleston Library Commission and the Board of Directors of the Charleston Public Library was appointed by Geo. S. Laidley, Chairman, to prepare suitable resolutions on the death of Col. A. E. Humphreys. The joint committee reported the following:

The Charleston Library Commission and the Board of Directors of the Charleston Public Library sincerely lament their loss in the death of the Library's greatest benefactor, Col. Albert E. Humphreys, who departed this life on yesterday at his home city, Denver, Colorado.

Mr. Humphreys has been such a helpful friend of men that he has spent largely of his time and means for the physical, mental and spiritual welfare of his fellows. We recognize that his generosity in the foundation of this institution is only one of his many benefactions, and one which evidenced his interest in popular education. Although Mr. Humphreys was not a resident of this State at the time of his death, yet the Independent School District of Charleston, the County of Kanawha, and his native State, West Virginia, have lost in his death a loyal and beneficent friend, whose place will require the united efforts of many to fill. The good accomplished by this Christian gentleman long will abide and increase in influence with the passing years. In view of the untimely demise of this public spirited man, be it

RESOLVED That the members of these Boards extend to Mrs. Humphreys and family their heart-felt sympathy in their great bereavement, and that the above be entered of record in the minute book of these Boards, and as a further mark of respect that the oil portrait of our departed friend in the main Library room be draped in mourning for a period of sixty days.

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JOINT COMMITTEE

ADDISON M. SCOTT.

Resolutions prepared by a committee composed of Mr. Malcolm Jackson, Miss. Staunton, Mr. Connell, Miss Jean Brown, to be adopted at a meeting of the Charleston Public Library Board on the day of June, 1927.

ADDISON M.SCOTT

The Directors of the Charleston Public Library record with deep sorrow the death on the twenty-seventh day of April, 1927, of their fellow Director, Addison M. Scott.

Mr. Scott had been a member of the Library Board since Oct. 26, 1911, and had served as a trusted and efficient Director until his death. He was one of the most liberal subscribers to the Library Building Fund, as well as being a member of the Library Commission.

Throughout his Directorship he brought to the discharge of his duties the sound judgment and the readiness to serve which was characteristic of his relation with the many activities with which he was identified.

He was a man of wide culture, which, with his high integrity, moral courage, and disinterested devotion to the welfare of our community, commanded attention and admiration.

Unostentatious and lovable, loyal to his friends, thorough and just in all his undertakings, and faithful at all times to his obligations, his fine personal qualities endeared him to the Members of the Board who feel a deep sense of grief that the pleasant human association of so many years with a man of his intelligence and rare judgment must be ended.

Therefore, Resolved:

(1) That we, and we believe our whole community, in the death of Mr. Scott, can only feel the sorrow that comes to us in the knowledge that one of our strongest characters has gone on over beyond.

(2) That we will ever cherish the memory of him as one worthy of the best traditions and ideals, and whose life will prove an inspiration to many.

(3) That in his life we recognize and honor the ideal of a great and public-spirited citizen, of a strong and courageous character, of a benevolent and generous heart, and of a loyal friend.

(4) That we tend to his bereaved family our respectful condolence, and to the community our sorrowing sympathy.

(5) As a tribute of respect to his memory and of sorrow for his decease, the Board of Directors orders that the press of the city be requested to publish these resolutions,, and that a copy thereof be sent to the family of Mr. Scott with an epression of deep sympathy in their loss.

The Board of Directors of Charleston Public Library met July 5th. in the office of the Library at 4:30 p.m.

Members present:
Mr. Jackson
Mr. Connell
Dr. Weber
Mr. Meyers
Miss Staunton
Mrs. Rummel
Mrs. Clay

Minutes of the June meeting were read, approved & ordered filed.

The Librarian's report was read, accepted & ordered filed.

Dr. Weber moved that a pencil-sharpener be purchased for the Central Library. Seconded and carried.

Miss Staunton moved that the mender of books be employed 3 hrs. per day. Seconded and carried.

Dr. Weber moved that Mrs. White, librarian of Crescent Center Library, be given 2 weeks with pay. Seconded and carried.

Dr. Weber moved that vacations wait on action of committee on rules & regulations governing Library. Motion withdrawn.

Mrs. Rummel moved that vacations be given as usual, pending action of committee on rules. Seconded and carried.

Miss Staunton moved that magazines & newspapers, to the value of $15.00 be added to list of books for Garnett Library.

Meeting adjourned.

(Mrs) B. von Schlechtendal

Sec'y.

August 29, 1927

The Board of Directors of Charleston Public Library met August 29, 1927, at 4 P.M. in the Librarian's office.

Members present:

Mr. Laidley
Mr. Connell
Mr. Meyers
Dr. Weber
Miss Staunton

The minutes of the July meeting were read, approved and ordered filed.

Dr. Weber moved that Miss Susan Porter be given the position of assistant librarian, co-operating with schools. Seconded and carried.

Miss Staunton moved that substitute librarian be selected by Librarian and Committee of three members of the Board appointed by the President. Seconded and carried.

Dr. Weber moved that the person from Madison, W. Va. desiring to draw books might do so. Seconded and carried.

Miss Staunton moved that August bills be O. K'd by proper Committee. Seconded and carried.

Mr. Connell moved that the hour for the monthly meeting of the Board of Directors of the Library be 4 o'clock P. M.
seconded & carried

Mr. Connell moved that same Committee on Library assistant serve to arrange matters for page to put up books.
seconded and carried

Oct.3-1927

The members of the Board of Directors of Charleston Public Library met Oct.3-1927.

Members present were:
Mrs.Rummel
Mrs.Frankenberger
Mrs.Clay
Mr.Connell
Mr.Myers
Mr.Mathews
Mr.Connell was Choarman of the meeting.
The minutes of August 29-1927 meeting were read, approved & ordered filed.

The Library was closed Sept.22nd.1927 at 7:30 p.m. by order of the Pres. of the Board.

The Committee approving choice of assistant librarian, to take the place of Miss Porter was:
Dr.Weber
Miss Staunton
Mr.Myers
Dr.Weber & Mr.Myers met & Mrs.Edwin Bowen & Miss Helen Mosser appoin ed.
Mrs.Bowen given 3 hrs.extra time, salary $100.00
Miss Mosser " 3 hrs. a day " 50.00

The Librarian was empowered to secure the services of a page for 2 hrs. on school days & 3 hrs. on Saturdays.

Meeting adjourned

(Mrs) B. von Scheliha Chitwood, Secy

Nov.14th.1927

The Board of Directors of Charleston Public Library met Nov.14th 1927 in the Librarian's office at 4 p.m.

Members present were:
Dr.Weber
Mr.Meyers
Mrs.Rummel
Mrs.Frankenberger
Miss Staunton
Mr.Mathews
Mrs.Clay

Dr.Weber was Chairman of the meeting.

The minutes of the Oct.meeting were read, approved & ordered filed.

The Librarian's report for the month of October 1927 was, read, accepted and ordered filed.

It was moved, seconded & carried that the services of a page be procured for 2 hrs on Saturday evenings at 50cts. an hour.

It was moved, seconded & carried that the Librarian correspond with Library supply houses, with regard to a double newspaper rack for the Reading Room.

Mrs.Clay moved that a committe of three be appointed to see Dr.Robins, Pres. of the Board of Education, with regards to repairs to the Library Building. seconded and carried.

The committee appointed was:
Mrs.Rummel
Mrs.Frankenberger
Miss Staunton

Mrs.Rummel moved that Librarian confer with Mr. Babcock, Sec'y of the Board of Education with reference to purchase of a new typewriter.

Meeting adjourned.

(Mrs) B. von Schlechtendal Secy

The Board of Directors met in the Librarian's office Dec. 5th 1927.

Members present:
Mr.Laidley
Mrs Frankenberger
Miss Staunton
Mrs.Rummel
Mr.Myers
Mr.Jackson

Mrs.H.C.Lounsbery of Huntington, was a visitor at this meeting,

The minutes of the November meeting were read & approved and ordered filed.

The report of the Librarian for the month of November 1927 was read , accepted and ordered filed.

The Librarian was asked to get prices on a newspaper rack from Morgan Lumber Co. and from the Charleston Lumber Co.

The Librarian was empowered to secure the services of a page for two hours on Monday evenings, at the rate of $1.00 per night.

Mrs.Rummel moved that the Librarian proceed to find and train a substitute for Library work, especially for work at the desk. seconded and carried

Mrs.Rummel reported that the Committee from the Library Board met with Dr.Robins, and a meeting was asked of the Board.

There was a joint meeting of the Library Commisssion and Library Board

It was movedm seconded & carried that all book bills, and those for supplies be allowed.

Meeting adjourned.

Geo. S. Rummel

(Mrs) H. M. Laidley

Secy

Feb.13-1928

The Board of Directors of Charleston Public Library met Feb.13th. in the office at the Library.

Members present were:
Mr.Laidley
Mr.Jackson
Mr.Connell
Mr.Myers
Miss Staunton
Mrs.Rummel
Dr.Weber

The minutes of the previous meeting were read and approved.

The Librarian's report was read, accepted and ordered filed.

Dr.Weber moved that meetings of Board be changed from 1st. Mondays at 4 p.m. to 1st Thursdays at 3 p.m. seconded and carried.

Dr.Weber moved that all of the first floor of the Library building be eventually used for Library purposes. seconded and carried.

Mrs.Rummel moved that a newspaper rack (steel) be purchased. seconded and carried.

The report on rules for the Library drawn up by the committee of three, Mr.W.B.Mathews, Mr.Malcolm Jackson & Mr.W.E.Connell, was read.

Dr.Weber moved that a copy of the report be sent to each member of the Board, rules to acted on at a later date.

Miss Staunton moved that Library be closed the afternoon of the 22nd of February, from 1 to 6 p.m. seconded and carried.

Dr.Weber moved that bills be allowed, seconded and carried.

Meeting adjourned

Geo D. Laidley Chn

(Mrs) B. M. Schlichter Sec'y

no meeting in March 1928

Meeting " April 1928

" meeting " May 1928

Minutes June 7-1928

The Library Board met June 7-1928 at 3p.m. in the office of the Library.

Members present:
Mr.Laidley
Mr Jackson
Dr.Weber
Miss Staunton
Mrs.Rummel
Mrs.Frankenberger
Mr.Connell
Mrs.Clay

The minutes of Feb.13-1928 were read , approved & ordered filed.

The Librarian's report for May 1928 was read, approved & ordered filed.

Mrs.Rummell moved that all bills be allowed. seconded & carried.

Mrs.Clay read the rules & regulations drafted for the governing of the Library, section by section, and each one was acted on when read. The Com. was Mr.Mathews, Mr.Jackson & Mr.Connell.

Mr.Jackson moved that an administrative committee be appointed by the President. seconded & carried.

Dr.Weber moved that ~~all~~ Library doors be swung outward. seconded & carried.

The President referred this matter to Chairman of House committee, Mr.W.E.Connell.

Dr.Weber moved that house committee have lights installed for alcove. seconded and carried.

Meeting adjourned.

Mrs. B. M. Rummell Sec'y

The Library Board met June 28, 1928, at the Library.

Members present:

Mr. Laidley
Dr. Weber
Mr. Myers
Mr. Jackson
Miss Staunton
Mrs. Frankenberger
Mrs. Rummel
Mr. Connell
Mr. Mathews

Minutes of the June 7th meeting were read, corrected and ordered filed.

Mrs. Rummel moved that the annual meeting be held on the first Thursday after the meeting of the Board of Education in July, their meeting being on the second Tuesday of July. Seconded and carried.

The following budget was adopted as read:

"The budget committee, Miss Sue Staunton, Mr. Connell and Mr. Jackson, met June 26, 1928, at 10:30 A.M.

After going carefully over expenditures for the current year, it recommends the following budget, totalling $24,300.00, and requests that any unexpended balance for year ending July 1, 1928, shall revert to the library fund, to be spent at the discretion of the library board.

Librarian		$1,980.00
Assistant librarians		6,180.00
School librarian		1,500.00
Janitor		900.00
Fuel, water & power (building)		1,000.00
Light - library room		500.00
Insurance		325.00
General expense		1,200.00
Book fund		9,315.00
Books	$7,420.04	
Binding	490.40	
Magazines	410.32	
Crescent Road Branch		1,200.00
Miscellaneous		200.00

24,300.00"

The rules governing the Library, as amended, are as follows:

"The undersigned committee, appointed to draft rules for the Charleston Public Library Board, submits the following:

1. Meetings - The time and place of regular monthly meetings shall be fixed by the Library Board.

The annual meeting shall be held the first Thursday after the second Tuesday in July.

2. Officers - The officers of the Library Board shall consist of a president, vice-president, and a secretary, elected by the Library Board at the annual meeting of odd years. The officers shall serve for a term of two years.-

President - The President shall preside at all meetings, appoint all committees of which he shall be ex officio a member, and perform such other duties as generally pertain to the office of president.

Vice-President - The Vice-President shall perform the duties of the President in the President's absence.

Secretary - The Secretary shall keep the minutes of Board meetings and all official records of the Board.

3. Committees - Immediately after the annual meeting the President shall appoint standing committees as follows:

A Finance Committee to examine all bills against the Library Board, and to approve and supervise expenditures.

A Book Committee to authorize the purchase of books, magazines, maps, etc. for the Library.

A Building and Grounds Committee to have oversight over the building and grounds of the Library.

A Committee on Administration, to whom may be referred questions that do not fall under the jurisdiction of the Librarian or other committees.

There shall also be a Budget Committee, consisting of the Chairmen of the Standing Committees, of which the Chairman shall be the Chairman of the Finance Committee. It shall be the duty of the Budget Committee to prepare, in co-operation with the librarian, a budget of expenditures to be submitted to the Board of Education not later than the first day of July.

4. The Library Board shall elect a librarian, assistants, janitor, and any other necessary employees, fix their salaries, prescribe their duties, their working hours, and their vacation periods and sick leave.

5. The Library Board shall fix the hours during which the Public Library shall be open.

6. Expenditures - All bills shall be approved by the Finance Committee before they are presented to the Library Board, and after approval by the Board shall be submitted to the Secretary of the Board of Education for payment.

7. Librarian - To the Librarian shall be entrusted the administration of the Public Library. She shall make recommendations for appointments, promotions, and increases of salary; she shall purchase books for the Library; she shall be responsible for the books and other publications in the Library, and see that the same are properly catalogued; she shall keep account of all fines and other moneys received, and report the same to the Library Board; she shall attend all meetings of the Library Board, and at each regular monthly meeting she shall report all books purchased during the month, the operations of the Library, and she shall make such recommendations as in her opinion will promote its efficiency.

She shall prepare in writing an annual report showing fully the operations of the Library.

These rules may be altered or amended by vote of a majority of the whole Board in regular meeting assembled.

Wm B. Mathews

Malcolm Jackson

W. E. Connell
Committee on Rules"

The following letter from the Board of Education was read:

"June 13, 1928.

To The Members of the Library Board,
Charleston Public Library,
Charleston, W.Va.

Ladies and Gentlemen: Attention Mr.Laidley, Chairman.

At the meeting of the Board of Education held last evening a resolution was adopted to the effect that the present members of the Library Board should be appointed to serve a definite term and that this ruling might be placed in effect you are hereby requested to so arrange that beginning with July 1, 1928, the present eleven members may be so divided to serve the following terms:

4 members a 2 year term
4 members a 4 year term
3 members a 6 year term

After this arrangement has been made you will kindly report back to this Board for confirmation of the appointments.

Very sincerely,

E. A. Babcock

Secretary"

A drawing took place at this meeting, with the following results:

Those drawing 2 year terms were:

Mrs. Buckner Clay
Mr. George S. Laidley
Mrs. H.D. Rummel
Miss Sue Staunton

4 year terms:

Miss Katie Belle Abney
Mr. W.E.Connell
Mr. C.R. Myers
Dr. S.E.Weber

6 year terms:

Mrs. Max Frankenberger
Mr. Malcolm Jackson
Mr. W.B.Mathews

The following recommendations of the Librarian were accepted:

"Holidays:

All day: New Year's Day
Fourth of July
Thanksgiving Day
Christmas Day

1 P.M. to 6 P.M.
Washington's Birthday
Decoration Day
Labor Day
Armistice Day (If it continues to be observed)

Vacations:

Librarian - 1 month with salary
Assistant Librarians,who have worked as long as 10 yrs.- 3 weeks with salary
Other assistant librarians- 2 weeks with salary

No vacations allowed under one year's service

No vacations longer than one month

Special leave of absence at the discretion of the Board

Sick leave:

Not more than 12 days allowed the Librarian and each young woman assistant for sick leave per year.

Substitutes:

Not more than two persons to take the place

of librarians during vacations and sickness.

To be allowed half pay while doing apprentice work.

When competent to assist at desk and with other work under supervision, to be paid at the rate of $50.00 half-time or $100.00 full-time.

I recommend that Miss Porter be given the appointment as Children's Librarian, her work to begin Spet.1-1928.

Hours Children's Library to be open week-days 2 P.M. to 6 P.M. Saturdays 10 A.M. to 12 M & from 2 P.M. to 6 P.M.

(If found necessary to open Sunday afternoons, Librarian to be appointed later.)

This work to be in connection with her services as Library Extension Librarian, if latter work is to consist in selecting books for graded school extension libraries, getting them ready for distribution, the collections changed during the year, and getting the reports of the work done with the various collections.

The summer of 1928 she be allowed one month's vacation with salary at the present salary $125.00

The Assistant Librarian who serves on Sunday afternoons from 2 P.M. to 5 P.M., provided that she be familiar with reference work, to receive at least $3.00 per Sunday.

(Mrs) B. von Schlechtendal
Lbn."

(Mrs) B. von Schlechtendal, Lbn

The members of the Board of Directors of Charleston Public Library met Sept.6th.1928 at 3 p.m. in the office of the Library.

Members present:

Mr.Laidley
Mr.Jackson
Mrs.Rummell
Mrs.Frankenberger
Mr.Connell
Mr.Myers

The reading of the minutes of June 28th.1928 was postponed.

Mrs. Rummell moved that all bills be allowed, seconded & carried.

moved that the Children's Room be opened on Sunday afternoons for 2 hours, seconded & carried.

The annual report of Librarian was read & ordered filed.

The Librarian's report for August 1928 was read & ordered filed.

Meeting adjourned.

(Mrs) B. M. Pelle Stitudel, Secy

October 4th, 1928.

Members present:

Miss Staunton
Mrs. Rummel
Miss Abney
Mrs. Clay
Mr. Myers
Dr. Weber
Mr. Connell

The minutes of September 6th, 1928, were read, approved and ordered filed.

The minutes of June 28th, 1928, were read.

Dr. Weber moved that the minutes of June 28th be accepted as read, with the exception of the elimination of duties of school librarian. Seconded and carried.

Motion withdrawn.

Dr. Weber moved that minutes of June 28th be accepted as read. Seconded by Mrs. Rummel and carried.

Miss Staunton moved that motion making Miss Porter children's librarian be rescinded, as duties interfere with her duties as school librarian. Seconded and carried.

Dr. Weber moved that these duties of school librarian be:

" 1. Have grade library sets of books ready for shipment to the outlying schools at the opening of the school year.

2. Shift grade library sets of books for the outlying schools every six weeks.

3. Arrange to instruct children in the use of the library in groups brought to the library by their teachers during school time. Such groups to include all Junior High School pupils and all pupils in the 5th and 6th grades and the pupils in grades 3 and 4 of all schools in the central city and South Hills.

4. Before such instruction is given prepare for distribution in the several schools lists of suitable fiction available in the public library for the children in the grades mentioned in paragraph 3.

5. Work out with Superintendent of Schools, principals, and teachers a system of credits for such books read either in term time or during vacation."

Seconded by Miss Staunton and carried.

Dr. Weber moved that library be opened at 9 A.M. Motion withdrawn.

Mrs. Rummel moved that a committee be appointed by the President with reference to opening library at 9 A.M.; said committee to confer with Librarian. Seconded and carried.

Mrs. Rummel moved that hours of school librarian be from 9 A.M. to 12 M. and from 1 P.M. to 5 P.M. Seconded and carried.

Miss Abney moved that bills be approved.

Meeting adjourned.

(Mrs) Wm Schlichtmann, Sec

Feb.21st.1929

The Board of Directors of Charleston Public Library met Feb.21st.1929 at 3 p.m.

Members present:
Mr Mathews
Mrs.Rummel
Miss Abney
Miss Staunton
Mr.Myers
Dr.Weber
Mr.Connell

Mr.Mathews acted as Chairman

Minutes of Dec.6th.1928 were read, corrected & ordered filed.

Miss Staunton moved that Mr.Connell be elected Vice-President, to act in the absence of the President. Seconded and carried.

Mr.Mathews resigned the Chair in favor of Mr.Connell.

Dr.Weber moved that Miss Staunton look into conditions at Crescent Library. Seconded and carried.

Mrs.Rummel moved that if Library Board has to paint Crescent Center Library room. that the Vice-Pres. have the work done as reasonably as possible. Seconded and carried.

The Committee appointed to supply a school librarian (Librarian doing library extension work in schools) was: Mrs.Rummel,Dr.Weber & Miss Staunton.

Mrs.Rummel made the report that the Committee secured the services of Miss Edna Johnson of Arkansas City, Kansas.

Dr.Weber moved that Miss Johnson be appointed school librarian at the salary of $130.00 per month. Seconded by Miss Abney & carried.

Mrs.Rummel moved that Miss Porter's salary be paid from the unexpended balance of the year 1927-1928, from the time of her appointment as Dec.6th.1928. Seconded and carried. (Children's librarian

Miss Abney moved that reference books borrowed by Garnett Library be kept only 3 days. Seconded and carried.

Dr.Weber moved that report for Jan. be filed and such items as would be of interest, give to the City papers. Seconded and carried.

Mr.Mathews koved that the Book Committee look into the matter of establishing a Branch library at Fernbank school. Seconded & carried.

Mr.Mathews moved that the hour of the meeting of the Library Board be changed to 2 p.m. Seconded and carried.

Mrs.Rummel moved that all needs for repairs be reported to Mr.E.A. Babcock. Seconded and carried.

Meeting adjourned.

March 7th.1929

The Board of Directors of Charleston Public Library met March 7th. 1929 in the office of the Library.

Members present :
Miss Staunton
Mrs.Frankenberger
Dr.Weber
Mrs.Rummel
Mr.Myers
Mr.Connell

Minutes of the Feb.21st.meeting were read, corrected & ordered filed.

Miss Staunton reported that the Librarian at Crescent Center Library would get some one to paint the Library room, if the Library Board would furnish the paint.

Mrs.Rummel moved that Miss Porter's salary be paid from the unexpended balance of the book fund. Seconded and carried.

Dr.Weber moved that the Chairman of the House Committee, install an extension telephone in Librarian's office (with power to act) Seconded and carried.

Meeting adjourned.

(Mrs) B. W. Schachtendal, Secy

The Board of Directors of Charleston Public Library met Apr. 4th.1929.

Members present:
Mr.Laidley
Mrs.Frankenberger
Miss Staunton
Mr.Mathews
Mr.Myers

The minutes of March 7th.1929 were read and ordered filed.

The resignation of Dr.Weber from the Board was presented.

Mrs.Frankenberger moved that his resignation be accepted with regret. Motion seconded by Mr Myers. Motion carried.

Mr Mathews recommended Mr.John Hay as a member of the Library Board. Seconded and carried.

Mr.Myers moved that bills for March 1929 be allowed. Seconded and carried.

Meeting adjourned.

Mrs. B. von Schlechtendal, Secy

May 2 1929

The Board of Directors met May 2nd.1929 in the office of the Library

Members present:
Mr.Connell
Mr.Jackson
Mt.Myers
Miss Staunton
Mrs.Frankenberger

Minutes of April 4th.1929 were read, corrected & ordered filed

Report for work of April 1929 was read & ordered filed

Mr.Jackson moved that bills be allowed. Seconded & carried

Miss Satunton moved that Mrs.Bowen have the month of August 1929 vacation. Two weeks vacation & two weeks leave of absence. Seconded and carried.

Meeting adjourned.

Jane R. Bowen Secretary

June 1929

The Board of Directors of Charleston Public Library met June 6th. 1929 at 2 p.m. in the Librarian's office.

Members present:
Mr.Laidley
Mr.Jackson
Mrs.Frankenberger
Mrs.Rummel
Miss Staunton
Mr.Connell
Mr.Myers

The minutes of the May 1929 meeting were read, approved & ordered filed

Mr.Connell moved that the legal holidays, Decoration Day & Labor Day, be observed by closing the Library all day, Seconded and carried.

Miss Staunton moved that Children's Room be open from 9 a.m. to 3 p.m. Seconded and carried. Motion withdrawn

Mr.Jackson moved that both departments of the Library be opened at 9:30 a.m., the Children's Dep't to be closed at 3:30 p.m., and t the Adult's Dep't to be closed at 8:30 p.m., the Saturday hours to remain the same, until Sept.1st.1929. Seconded & carried.

Miss Staunton' moved that the Librarian's recommendations for vacations & leave of absence be accepted.

The Librarian's report for the month of May 1929 was read.

Mrs.Frankenberger moved that it be accepted and any sections published that might be of interest. Seconded and carried.

Mr.Jackson moved that all committees be cleared, and that all committees be appointed by the President. Seconded & carried

The Librarian was instructed to make a copy of all committees & post same ina conspicuous place.

Mrs.Rummel moved that bills for Crescent Center Library be approved Seconded by Mr.Myers & carried.

Miss Staunton moved that Lincoln Branch be discontinued & that the school be placed in the same category with other schools. Seconded and carried.

Mrs.Rummel moved that Miss Edna Johnson be asked to return at the salary of $140.00 per month. Seconded & carried.

Meeting adjourned.

Jno S Laidley
Chr.

(Mrs) B. M. Schachtendal, Secy

July 3rd.1929

The Board of Directors of Charleston Public Library met July 3rd. 1929 in the Librarian's office, at 2 p.m.

Members present:
Mr.Laidley
Mr.Jackson
Mrs.H.D.Rummel
Miss Sue Staunton
Mrs.Framkenberger
Mr.Connell

The minutes of June 6th.1929 were read, and ordered filed.

Mrs.Rummel moved that Children's Room be closed at present on Sunday afternoons. Seconded and carried.

Mr.Jackson moved that the Librarian's annual report be accepted. Seconded and carried.

Mr.Jackson, Chairman of the budget committee, made his report for budget committee, as follows:

"To the Library Board, Charleston Public Library: Your budget committee recommends the adoption of the following budget for the next fiscal year.

Librarian	$1,980.00	
Assistant Librarians, including substitutes	8,000.00	
2 Library pages	350.00	
Janitor	900.00	
Crescent Center Branch	1,200.00	
Fuel,light,power,water	1,250.00	
General expense	1,200.00	
Book Fund (Rebinding, Binding,Magazines,Books	9,500.00	
Total		$24,380.00

Report approved.

Mr.Jackson recommends that any unexpended balance shall revert to the Library fund, to be spent at the discretion of the Library Board. Seconded and carried.

Mr.Jackson moved that Mr.Laidley communicate with Board of Education with reference to the item of insurance. Seconded & carried.

Miss Staunton moved that Chairman of Library Board appear before Board of Education & explain our attitude in dispensing with school librarian, and explain our attitude to the work. Seconded & carried

Miss Staunton moved that motion in June minutes asking Miss Edna Johnson to return as school librarian, be stricken from the minutes Seconded and carried.

Meeting adjourned.

(Mrs) B. von Schlichten Sec.

Board meeting

Nov.7th.1929

The Board of Directors of Charleston Public Library met the 1st. Thursday in November in the Librarian's office.

Members present:
Mr.Laidley
Mr.Connell
Mr.Ray
Miss Staunton
Mr.Jackson
Mr.Mathews
Mrs.Clark
Mr.Teal

The minutes of July 3rd.1929 were read, approved and ordered filed.

The report for October 1929 was read, accepted & ordered filed.

On motion
All old officers were re-elected seconded & carried

On motion
The Librarian was empowered to send a trained assistant to Crescent Center Branch to further the organization of said Branch seconded and carried

The Librarian was empowered to close the Library in emergencies, such as when crowds gather to hear prize fight returns, ball game returns etc.

Mr.Jackson moved that a telephone be installed in Crescent Center Branch Seconded and carried.

Mr.Jackson moved that the budget for 1929-1930 be corrected as appproved by the Board of Education and that said budget be entered on minutes. Seconded and carried.

Motion was made to the effect that the Librarian take it as a part of her official duties to work on book lists, from time to time, and submit them to the book committee. seconded and carried

Meeting adjourned.

Geo S Laidley

(Mrs) B. von Schlichten Jackson, Secy

Dec.5-1929

The Board of Directors of Charleston Oublic Library met Dec.5th. 1929.

Memebers present:
Mr.Laidley
Mr.Ray
Mr.Teal
Mr.Jackson
Mr.Connell
Miss Taylor
Mr.Mathews
Miss Staunton
Mrs.Frankenberger

The minutes of Nov.7th.1929 were read, corrected & ordered filed.

The report for the month of November was read & ordered filed.

Miss Anna Taylor was appointed a member of the administrative committee.

Miss Susan Porter made her report on the findings at Crescent Library as follows:

To the Library Board: I submit the following report of work at Crescent Center Library:

I worked in this Library in the mornings of the last month. I found Mrs.White willing and anxious to improve her Library, and to have the books classified. We began by removing from the shelves old and dirty books. There were many of them so worn that they could not be repaired. We also discarded some old magazines. We h have not yet disposed of these books and magazines and Mrs.White would like to know if she may do with them as she wants: some books and most of the magazines may still be read, but are impractical for library use. After sorting the books we began to arrange them according to the library system; the fiction by author and the classified books by class number. We have not finished this work; it will take, I think, several months to get the classified books in order and labelled. As there are no conveniences for library work, mending, labelling, etc. and no library supplies, I consider the following necessary for the continuance of the work at the library: the usual date slips, name plates, pockets, paste, pencils, ink, pens, erasers, stencil for labelling, a typewriter, filign cabinet, waste baskets, work table, discharging desk, (Mrs. White at present uses a small table which has no place for cards) Mrs.White is in need of the following cleaning materials:
2 mops, 2 brooms, at present the plumbing is out of order, and the water supply is sometimes cut off. A plumber is needed as soon as possible. The library is poorly heated even in fairly warm weather. It needs, I think at least one more stove.
Other needs I consider urgent are: floor covering. Lineleum or some such ,aterial. There is nothing on the floor at present. It is of concrete and damp and cold. Book shelves, there are not enough, magazine rack, newspaper holders (2) Also janitor service, someone to clean two or three times a week. Mrs.White would like to have the Library subscribe to the following magazines. They are asked for by the pupils in schools and by her regular readers.
American magazine; Atlantic monthly; Current events; Good housekeeping Outlook; Mrs.White herself gives Popular Science and Popular Mechanics. Other magazines given are Literary Digest, Coliers, Sat.Eve.Post

and National Geographic.

To build up and continue the library, I should think it necessary to have a trained librarian work with Mrs.White for several months., or until she understands the system and can manage by herself.

Respectfully submitted, Susan Porter

Mr.Ray moved that a committee of four be appointed to study the report of Miss Porter and to provide funds, not to exceed $200.00 to carry out some of the more important needs of the Library. Seconded and carried.

Mr.Laidley appointed the following committee:
Mr.Connell
Mr.Ray
Mrs.Frankenberger
Miss Anna Taylor

Mr.Teal moved that Miss Porter tabulate requirements & submit list to the committee, which was appointed, with power to act. Seconded and carried.

Mr.Jackson moved that Miss Porter's report be incorporated in the minutes of Dec.5th.1929. Seconded and carried.

Mr.Teal suggested that probably books could be supplied to the graded schools.

Mr.Teal was appointed ~~a committee~~ a committee of one, to look into library extension work with graded schools.

Meeting adjourned.

Geo S Laidley Pres

(Mrs) B. M Schlaechtendal, Secy

Dec.6-1929

The Board of Directors of the Charleston Library met Dec.6th. 1929.

Members present:
Mr.Connell
Dr.Weber
Mr.Myers
Mrs.Frankenberger
Miss Staunton
Mrs.Rummell

Mr.Connell acted as Chairman of the meeting.

The minutes of Oct.4th.1928 were readm& approved

Dr.Weber moved that recommendation of Committee on opening Library on Saturday mornings at 9 o'clock, be accepted. Seconded and carried.

Dr.Weber moved that Miss Porter's resignation as school librarian be accepted. Seconded and carried.

Dr.Weber moved that the President of the Board appoint a committee of three to recommend to the Board, a suitable person to carry on the work of the school librarian. Seconded and carried.

Miss Staunton moved that a suitable stove be procured for Crescent Center Library. Seconded and carried.

Mr.Myers moved that Miss Susan Porter be appointed assistant librarian in charge of the Children's Dep't.

Meeting adjourned.

(Mrs) B. vn Schlachtendal, Secy

Board meeting
Jan.2-1930

The Board of Directors of Charleston Public Library met Jan.2-1930 in the office of the Library.

Members present:
Mr.Laidley
Mr.Connell
Mrs.Rummell
Mr.Myers
Miss Staunton
Mrs.Frankenberger
Miss Taylor
Mr.Ray

The minutes of the Dec.meeting were read,approved and ordered filed.

The Librarian's report for Dec.1929 was read, accepted and ordered filed.

Mr.Connell reported that a telephone had been installed in Crescent Library, he also made a graphic report of the needs of the Library, including cleaning materials, some office supplies, e etc.

A vote of thanks was voted the committee for work done at Crescent Center Branch Library. Seconded and carried.

Miss Staunton moved that Miss Porter select books from those returned from Lincoln Junior High School and send same to Crescent Library. Seconded and carried.

Mr.Myers moved that the copy of Godey's Lady's Book, be given back to Mrs.J.H.Russell. Seconded and carried.

Mr.Ray moved that all bills be allowed after proper ok. by committees. Seconded and carried.

Meeting adjourned.

Directors' Meeting

Feb.1930

The Board of Directors of Charleston Public Library met the 1st. Thursday in Feb.1930.

Members present:
Mr.Myers
Mr.Ray
Miss Staunton
Miss Taylor
Mr.Connell

Mr.Myers presided.

The minutes of Jan.2nd.1930 were read, approved and ordered filed

The report of Jan.1930 was read, accepted and ordered filed.

Mr.Ray moved that all bills be allowed after proper o.k. by committees. Seconded and carried.

Mr.Ray moved that a hearing of report on Crescent Center Library be postponed till the next meeting. Seconded and carried.

Mr.Ray moved that books for Crescent Center Library be purchased. Seconded and carried.

Meeting adjourned.

(Mrs) B. M. Schlechtedal, Sec

Directors' Meeting
Apr.3-1930

The Board of Directors met Apr.3-1930 at 2 p.m. in the office of the Library.

Memebers present:
Mr.Connell ✓
Miss Staunton
Mrs.Frankenberger
Miss Taylor
Mr Myers
Mr.Ray

Minutes of the Feb.1930 meeting were read, approved and ordered filed.

Mr.Ray moved that Mr.Connell constituted a committee of one to interview Mrs.Ashworth with reference to the amount rent she would be willing to receive Motion withdrawn

Mr.Ray moved that the proposed lease of Crescent Center Library room, at $35 per month be refused, 1st as the Board is not in a position to sign till July 1st.1930 and 2nd. because the amt. seems too large. Seconded and carried.

Mr.Ray moved that Mr.Connell be constituted a committee of one, to negotiate for a new lease. Seconded and carried.

Mrs.Frankenberger moved that all bills be allowed, after o.k. by correct committee heads. Seconded and carried

Motion made that meeting adjourn. Seconded and carried

(Mrs) B. von Schlichtenhorst, Secy.

Call meeting Apr.17-1930

There was a Call meeting of the Library Board April 17th.1930, for the purpose of conferring with Mr.Arthur Dayton, relative to the Board's custodianship of a Rainger picture, which Mr.Dayton is endeavoring to secure for a public art gallery for Charleston.

Members of the Board present were:
Mr.Laidley
Miss Staunton
Mr.Myers
Mr.Mathews
Mr.Ray

Mr.Mathews moved that the questions submitted by the National Academy of Design of New York City, be properly signed. Seconded and carried.

Miss Staunton moved that the Board give Mr.Dayton a rising vote of thanks for his efforts toward securing the Rainger & other pictures for Charleston, Seconded and carried.

Meeting adjourned.

(Mrs) B. M. Schlichtmann, Secy.

Call meeting Apr.23rd.1930

There was a call meeting of the Library Board April 23rd.1930.

Members present:
Mr.Laidley
Miss Staunton
Mrs.Frankenberger
Miss Taylor
Mr.Ray

Mr.Arthur Dayton, President of the Charleston, West Va. Art Assn. met with the Board & made his report, relative to securing the "Henry W.Rainger picture" (the probable picture being "Gold Mining, Cripple Creek" by Ernest Lawson N.A.) loaned by the National Academy of Design of New York City, during the life of the artist and for ten years after his decease.
He submitted triplicate applications for the picture, these to be properly filled out, and signed by the President & Secretary of the Library Board.

Mr.Dayton also reported that Mr.Robert W.Macbeth of the Macbeth Galleries, New York, had interviewed Mrs.Wm.H.Howe and had interested her in the art movement in Charleston & she thereby agreed to present to the Charleston Public Library & Charleston West Va. Art Assn. one of her husband's celebrated paintings, entitled "The old willow ford".

Miss Staunton moved that resolutions be drawn up, expressing thanks and appreciation to Mrs.Wm.H.Howe, accepting the Wm.H.Howe picture; to Mr.Robert Macbeth, for his efforts in securing same; to Mr Cass Gilbert, President of the National Academy of Design, for his efforts in securing the Henry W.Rainger picture. Seconded & carried.

Miss Staunton moved that the following resolutions, bearing on the acceptance of the Rainger picture, be adopted. Seconded & carried

"Resolved:-That this institution hereby agrees with the National Academy of Design and with the National Gallery at Washington, administered by the Smithsonian Institution, to receive from the National Academy of Design the painting entitled "Gold Mining, Cripple Creek" by Ernest Lawson, N.A. purchased from the Henry W. Rainger Fund and hereby agrees to hold same subject to and abide by the terms stated in the Will of the late Henry W.Ranger which reads as follows: "All picyures so purchased are to be given by the Council to Art institutions in America, or to any library or other institutions in America maintaining a gallery open to the public, all such gifts to be upon the express condition that the National Gallery at Washington, administered by the Smithsonial Institute (Institution) shall have the option and right, without cost, to take, reclaim and own any picture for their collection, provided they exercise such option and right at any time during the five year period beginning ten years after the artists's death and ending fifteen years after his death, and if such option and right is not exercised during such period, the picture shall remain and be the property of the institution to which it was first given. The words "America" and "American" shall be construed as equivalent to "North America" and North American" respectively."

Call meeting Apr.23rd.1930

The question of insurance of pictures was discussed, and Mr.Dayton Kindly agreed to write to Pittsburgh, to get rates.

Meeting adjourned.

(Mrs) B. M. Schlechtendal, Secy.

May 1st.1930

The Charleston Public Library Board met May 1st.1930 in the office of the Library.

Members present:
Mr.Laidley
Mr.Myers
Mr.Teal
Miss Staunton
Miss Taylor

The minutes of the regular monthly meeting held April 3rd.1930 were read and ordered filed

The minutes of two call meetings held respectively April 17th and 23rd.were read, corrected and ordered filed.

The Librarian's report for April 1930 was read, accepted and order ed filed.

Miss Taylor moved that printed notices be placed in conspicuous places, showing the extract from the West Va. code bearing on defacement of or injury to Library property. Seconded & carried.

Miss Staunton moved that the Library Board look into the cost of an appropriate book plate, bearing a cut or drawing of the Library Building thereon. Seconded and carried.

Mr Myers was appointed a committee of one to look into the cost of said book plate.

Mr.Teal moved that all bills be allowed after being properly o.k'd by heads of committees.

Mr.Myers moved that the two paintings recently hung in the Library be fully insured against all risks. Seconded and carried.

Mr.Teal moved that the Sec'y of the Board of Education be instruct ed, that the Library Board considers the present rate of insurance sufficient. Seconded and carried.

Meeting adjourned.

(Mrs) B. Von Schlichtenhorst, Secy.

June 11th.1930

The Board of Directors of Charleston Public Library met June 11th.1930 in the office of the Library.

Members present:
Mr.Laidley
Mr.Jackson
Mr Myers
Mrs.Frankenberger
Miss Staunton
Mr.Connell

Minutes of the May 1st.1930 meeting read, accepted & ordered file

The Librarian's report for May 1930, read, accepted & ordered filed.

Mr.Jackson moved that Mr.Connell be given a free hand to deal with the Crescent Center Branch rent adjustment. Seconded and carried.

Mr.Jackson moved that Mr.Connell investigate conditions at Crescent Center Branch Seconded and carried.

The Librarian was empowered to purchase a physical globe for the Children's Dep't, an electric fan for the Cataloging room, Stereoscopes, & book ends.

Meeting adjourned.

(Mrs) B. W. Schlichtmann, Secy.

Board meeting

Aug.11th1930

The Library Board met Aug.11th.1930 in the office of the Library

Members present were:
Mr.Laidley
Mr.Jackson
Mr.Myers
Mr.Mathews
Mr.Teal
Mr.Ray

Minutes

The budget committee, Mr.Jackson, Chairman reported that the committee recommended the budget which was in effect for the year 1929-1930.

Mr.Teal moved that the Library be opened for one week at 10:30 A.M. in order to give the staff an opportunity to take inventory. Seconded and carried.

Mr.Jackson moved that the Library furnish books and cases to the elementary schools of the City. Seconded and carried.

Meeting adjourned...

Board Meeting - Nov.6-1930

The Library Board met Oct.10th.1930 in the Librarian's office.

Memebrs present were:

Mr.Connell
Mrs.Clarke
Mr.Ray
Mr.Myers
Miss Staunton
Mrs.Frankenberger
Mr.Teal

Mr.Connell was Chairman of the Board pro tem.

The minutes of the Aug.11th.meeting were read, approved & ordered filed.

Report of the inventory taken in Sept.1930 was read.
There are now in the Main Library:

W.Va. maps	15	
Bound magazines	1707	
Reference books	2544	
Non-fiction	8283	
Fiction	6974	
Juvenile Bound magazines	105	
" Reference books	139	
" Non-fiction	2069	
" Fiction	1940	
A total of		23,776

Mr.Ray moved that a copy be incorporated into the minutes of Oct.10th.1930 and that a copy be sent to the Board of Education. Seconded and carried.

The Librarian's report for September 1930 was read & ordered filed.

Mr.Ray moved that the discussion of the financial status of the Library be postponed until the next meeting, and that Mr. Babcock be asked to be present at that meeting. Seconded and carried.

Mr.Ray moved that Miss Staunton consult ~~a legal advisor~~ as to whether the Board can use the unexpended balance of whole budget, for book fund. Seconded and carried.

Mrs.Clarke moved that some one be appointed to secure a financial statement from the Library Commission. Seconded and carried.

Mr.Ray moved that the books offered to the Library by the Bureau of social hygiene of the State Dep't of health, be accepted, with thanks. Seconded and carried.

Mr.Teal moved that Sept.bills be paid. Seconded and carried.

Meeting adjourned -

Nov.6th.1930

The Board of Directors of Charleston Public Library met Nov.6th. 1930.

Members present were:
Mr.Laidley
Mr.Teal
Mr.Ray
Miss Staunton
Mr.Myers

Minutes of the Oct.meeting were read, revised and ordered filed.

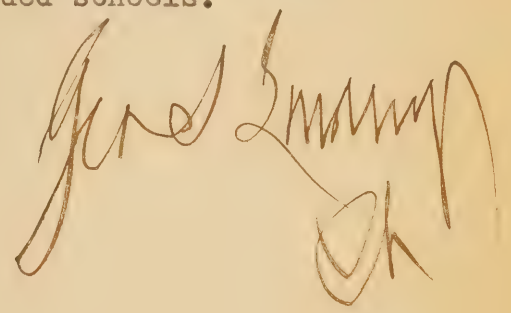
The Librarian's report for Oct.1930 was read, and ordered filed.

Mr.Ray moved that Oct.1930 bills be paid. Seconded and carried

Mr.Teal reported that books turned over to the school Board, were put in 14 cases and sent to graded schools, 20 books to a box.

Mr.Ray moved that at least $300.00 of the Library book fund be spent for books this year for the graded schools. Seconded and carried.

Meeting adjourned.



Dec.4th.1930

The Board of Directors of the Library met Dec.4th.1930. at 2 p.m. in the Librarian's office.

Members present:
Mr.Laidley
Miss Staunton
Mrs.Clarke
Mr.Teal
Mrs.Frankenberger
Mr.Myers
Mr.Connell
Mr.Ray

The minutes of Nov.6th.1930 were read, approved & ordered filed.

The Librarian's report for Nov.1930 was read & ordered filed.

Mr.Teal moved that the Sec'y of the Board, write letters to various industries of Kanawha Valley, asking for suggestions as to buying technical books suitable for use in the Public Library. Seconded and carried.

Mr.Connell moved that the President of the Library Board appoint a Committee to interview Mr.Babcock as to budget. Seconded and carried.

Meeting adjourned.

Feb.5th.1931

The Board of Directors of Charleston Public Library met Feb.5th.1931 in the office of the Library.

Members present:
Mr.Connell
Miss Staunton
Mr.Teal
Miss Taylor
Mr.Myers

Minutes of the Dec. meeting were read, approved & ordered filed.

Librarian's report for Jan.1931 was read & ordered filed.

Miss Staunton moved that the Chairman of the Board announce the members of the budget committee at the May meeting, and budget for coming year be submitted at the June meeting. Seconded and carried.

Miss Staunton moved that change of hours for childrens' room be from 9a.m. on Saturdays to 10 a.m. seconded & carried

Miss Taylor moved that all bills be accepted and paid. seconded & carried.

Meeting adjourned.

March 5th.1931

The Board of Directors of Charleston Public Library met March 5th.1931 in the Librarian's office.

Members present:
Mr.Connell
Mrs.Frankenberger
Mr.Ray
Mr.Myers
Miss Taylor

The minutes of Feb.5th.1931 were read, approved & ordered filed.

The Librarian's report for Feb.1931 was read & ordered filed

Mrs.Frankenberger moved that Chairman appoint a Committee from the Board of Directors, to draw up resolutions of respect, in the death of Mr.Malcolm Jackson, member of the Library Board. Seconded and carried

Mr.Ray moved that the book from Mr.Angus MacDonald be accepted with thanks Seconded and carried

Mr.Ray moved that desk stools be ordered. Seconded and carried.

Mr.Ray moved that Feb.bills be paid. Seconded and carried.

Meeting adjourned

April 10th.1931

The Board of Directors of Charleston Public Library met April 10th.1931 in the Librarian's office.

Members present were:
Mr.Laidley
Mr.Mathews
Mr.Teal
Miss Staunton
Mr.Myers
Mrs.Clarke
Mr.Ray
Mrs.Frankenberger

Minutes of the meeting on March 5th.1931 were read, approved & ordered filed.

The Librarian's report for March 1931 was read, accepted and ordered filed.

March 1931 bills were allowed and ordered paid.

The day of the Board meeting was changed to the first Friday of the month at 1:30 p.m.

Mr.Ray moved that the matter of selecting a new member of Library Board be deferred till next meeting.
Seconded and carried.

The Committee appointed to draft resolutions of respect on the death of Mr.Malcolm Jackson, reported at this meeting and resolutions adopted.

Meeting adjourned.

TESTIMONIAL to MALCOLM JACKSON

Adopted by the Board
of Directors of the Charleston
Public Library, Friday, April 12,
1931.

WHEREAS in the removal by death on February 6th, 1931, of Malcolm Jackson, the Board of Directors of the Charleston Public Library has lost a member of sound business judgment, exceptional literary taste, and profound legal ability, and one who gave much time and thought to the details of the important work of this Board, be it, therefore

Resolved, That this Board hereby enters of record its appreciation of the valued and painstaking services of its former associate in his several years membership thereon, and deplores the great loss to the public in the termination of that membership. Mr. Jackson held few public offices and to the duties of those he gave active, faithful and punctilious attention resulting in effective service. He held this office during his retirement from active professional and business life and this afforded him ample time to give much consideration to its work, which he did with unflaging interest. His fruitful suggestions were a source of guidance in the solution of the problems confronting the Board.

Resolved, Further, That these resolutions be entered of record in the Minute book of this Board and be given to the press of this City for publication.

J. J. Mathews
Chairman

John W. Ray

Clifford R. Myers

Secretary

Board of Directors met May 1st.1931 in the Libraria

an's office.

Members present:
Mr.Laidley
Miss Staunton
Miss Anna Taylor
Mrs.Clarke
Mr.Myers
Mr.Mathews
Mrs.Frankenberger
Mr.Ray
Mr.Connell
Mr.Teal

Minutes of April 10th.1931 were read, amended and ordered filed.

Librarian's report for April 1931 was read & ordered filed and such parts published as might interest the public.

Mr.Laidley made a report from the Library Commission

Mr.Ray moved that the matter of nominating a new member of Library Board be left open. Seconded and carried.

Mrs.W.E.Clarke moved that a new light be installed at entrance. Seconded by Mr.Teal. Carried.

Mrs.Clarke moved that same committee install flag pole & dispose of cluster light. Seconded and carried.

Mr.Ray moved that chairs and tables be purchased for the Library. Seconded and carried.

Mr.Ray moved that bills be allowed. Seconded and carried.

June 5th.1931

May 1931 Bills

Supplies:

S.Spencer Moore Co.	$3.29
Elite Laundry	3.51
Diamond Ice & Coal Co.	.80
Farmers Hardware Supply Co. (pruner)	1.60
Gaylord Bros. 1M Govt.postal cards printed 500 picture mounts, 100 pamphlet binders etc.	44.95
Library Congress	2.31
G.H.Rock (lock for Children's room desk)	2.75
Schoolfield-Harvey Elec.Co.	80.00

Bills sent in :

Books:

Book of the month	$ 3.16
A.L.A.	.80
Scribners v.6 Dictionary of Amer.Biography	12.50
Coffey	4.89
E.L.Cox	72.00
H.R.Hunting Co.	3.09
Macmillan Co. v.4 Encycloprdia of the social sciences	4.50
H.W.Wilson Co.(Industrial Arts Index)	26.00
Winckler Bindery	184.28

June 5th.1931

The Board of Directors of Charleston Public Library, met June 5th.1931 in the Librarian's office at 1:30 p.m.

Members present:
Mr.Laidley
Mr.Connell
Mr.Teal
Mr.Myers
Miss Staunton
Mrs.Frankenberger
Miss Taylor
Mrs.Rummell
Mr.Ray

The minutes of the May 1st meeting were read, approved & ordered filed

The Librarian's report for May was read, accepted and ordered filed

Bills for May 1931 were allowed

Miss Staunton moved that any balance left from any funds of the Library budget, be used for the book fund, if permissible, to pay for books for year ending June 30th.1931. Seconded & carried

Miss Staunton moved that the additional $20.00 of yearly salary of $2000.00 put down on budget be paid Mrs.von Schlechtendal Seconded & carried

Mr.Ray moved that the report of the budget committee be deferred until Board of Education advises what levy will be available for Library. Seconded and carried.

Mr.Ray moved that the matter of having Mr.Raymond Martin re-inforce Library books, be left to the Book Committee & Librarian. Seconded and carried.

Meeting adjourned.

Call meeting of Library Board

August 3rd, 1931.

Members present:

Mr. Laidley, President
Mr. Connell
Mr. Myers
Mrs. Frankenberger
Mr. Ray
Miss Staunton
Mrs. Rummel
Mr. Teal

This meeting was called by the President to consider the report of the budget committee.

Mr. Ray moved that the unanimous report of the Budget Committee, which was approved by the Library Board, be submitted to the Board of Education. Seconded by Mr. Teal and carried.

CHARLESTON PUBLIC LIBRARY BUDGET
FOR FISCAL YEAR JULY 1, 1931 -
JUNE 30, 1932.

	Library Board	Library Commission
Librarian	$ 2,000.00	
Assistant Librarians	7,000.00	
Children's Librarians	1,500.00	
Janitor Service	1,020.00	1,020.00
Elevator Service	350.00	350.00
Repairs & Contingencies	500.00	
Insurance	500.00	
General Expense	1,000.00	
Light & Power	1,000.00	1,000.00
Fuel (Gas)	600.00	600.00
Water	125.00	125.00
Crescent Center Branch	1,050.00	
New Furniture	250.00	
Book Fund	6,331.39	
Total	23,226.39	3,095.00

Miss Staunton moved that all necessary business for the regular monthly meeting, be transacted at this meeting. Seconded and carried.

Mr. Ray moved that the Librarian's annual report for 1930-1931, be accepted and ordinary procedure followed, as in former years. Seconded and carried.

Miss Staunton moved that Librarian arrange all vacations, and provide substitutes therefor from regular staff, as far as possible. Seconded and carried.

Miss Staunton moved that President of Library Board appoint a committee of three, to look into the matter of fees for non-residents, deposits required from transients for fiction and non-fiction books, and renewals of books, etc. Seconded and carried.

Mr. Teal moved that Library Staff be re-elected with present salary, with exception of Librarian, whose salary is changed to $2,000.00. Seconded and carried.

Mr. Teal moved that bills be allowed, as approved by proper committees. Seconded and carried.

Mrs. Frankenberger moved that Chairman of House & Grounds Committee look into matter of drinking-water supply. Seconded and carried.

Oct.16-1931

The Library Board met Oct.16th.1931 in the Librarian's office at 1:30 p.m.

Members present:
Mr.Connell
Mr.Teal
Mrs.Frankenberger
Mrs.Clark
Mr.Mathews
Mr.Myers

Mr.Connell presided

The minutes of the Call meeting on Aug.3rd.1931 were read, approved and ordered filed.

Mr.Connell, Chairman of the Building & Grounds Committee reported as to measures taken to improve the water supply for drinking purposes

Mr.Myers reported for his committee on renewals of books, fees to non-residents and deposits required from transients.
After discussion by Board, the following rules were made.

Books may be renewed twice, so long as there is no waiting list for same.
Borrowers residing outside of Kanawha County will be charged $1.00 per year, provided they do not pay taxes in Charleston or Kanawha Co.
Transients will be required to deposit $1.00 for each book of 2-weeks fiction, all other books will require a deposit to cover cost of book.

Mr.Teal moved that bills be paid as approved. Seconded & carried.

Meeting adjourned.

November Board meeting

The Board of Directors of Charleston Public Library met Nov. [illegible] in the Librarian's office at 1:30 p.m.

Members present were:
Mr.Laidley
Mr.Connell
Mrs.Clarke
Mr.Myers
Mr.Ray
Miss Staunton
Mrs.Rummel
Mr.Teal

The minutes of the Oct.1931 meeting were read, approved & ordered filed.

The Librarian's report was read, accepted and ordered filed.

The needs of Crescent Library was discussed and it was decided to send any furniture that might be stored in the basement of the Library Bldg., that would be suitable.

Mr.Teal moved that thanks be extended Mr.Myers for hos offer to give the Library a copy of "In the Virginias" by Waitman Barbe, a book now out-of-print. Seconded & carried.

Mr.Ray moved that Mr.Connell's report on installing flag-pole be ratified. Seconded & carried

Miss Staunton moved that bills be paid after proper O.K. by committees. Seconded & carried.

Mr.Myers moved that if Mr.Dayton is willing to serve, his name be submitted to the Board of Education for appointment. Seconded and carried.

Mr.Dayton was elected to the Board of Directors of Charleston Public Library Nov. [illegible] 1931.

Mr.Laidley appointed the following committee to examine the Gaylord charging machine, and to look into the advisability of purchasing same for the Library:
Mr.Myers
Mr.Ray
MrslClarke

Meeting adjourned.

Dec.4th.1931

The Library Board met Dec.4th. 1931 in the Librarian's office at 1:30 p.m.

Members present:
Mr.Laidley
Mrs.Frankenberger
Mrs.Rummel
Mr.Dayton
Mr.Ray
Mr.Teal

The minutes of the Nov.6th.1931 meeting were read, approved, and ordered filed.

The Librarian's report for Nov.1931 was read, accepted and ordered filed.

Mr.Ray moved that the Loeb classics be purchased as published seconded and carried.

Mr.Ray moved that the Librarian consult City papers for lists of six best sellers, buy all that she thinks suitable, any doubtful ones, submit to book committee at their next meeting. s. and c

Mr.Teal moved that Librarian's report be accepted and published in City papers. Seconded and carried.

Bills were ordered paid.

Feb.5th.1932

The Library Board met Feb.5th.1932 in the Librarian's office at 1:30 p.m.

Members present:
Mr.Laidley
Mr.Connell
Miss Staunton
Miss Taylor
Mr.Ray
Mr.Myers
Mr.Mathews
Mrs.Clarke

The minutes of Dec.4th.1931 were read, approved & ordered filed.

The Librarian's report was read, accepted and ordered filed.

Mr.Mathews moved that report be published, such parts as might interest the public. Seconded & carried.

Mr.Myers, Chairman of the Committee to report on advisability of installing a book-charging machine, with permanent electric connection gave his report, which was favorable to the purchase and installation.

Miss Staunton moved that Mr.Myers' report be accepted and machine purchased. Seconded and carried.

Mr.Ray moved that the President appoint a committee to amend rules for governing library. Seconded and carried.

The Committee later appointed was:
Mr.Mathews Chairman
Mrs.Frankenberger
Miss Taylor

Mr.Ray moved that House & Grounds Committee take measures to remedy conditions of vine on Library Building.

Meeting adjourned.

April 15th.1932

The Library Board met April 15th.1932 in the office of the Librarian at 1:30 p.m.

Members present were:
Mr.Connell
Mr.Myers
Mr.Teal
Mr.Dayton
Mrs.Frankenberger
Miss Staunton
Miss Taylor
Mr.Mathews
Mr.Ray

The minutes of the Feb.5th.1932 meeting were read, approved & ordered filed.

The Librarian's report for March 1932 was read, accepted & ordered filed.

Mr.Dayton moved that the Librarian correspond with Gaylord Bros. Inc. of Syracuse, N.Y. to ascertain cost of printing necessary rules on next order of borrowers' cards. S. & C.

Miss Staunton moved that a Library Board meeting be held each month. S. & C.

Mrs.Frankenberger moved that the matter of insurance on books and furniture be looked into by a committee, appointed by the President of the Board, to see if present insurance be adequate. S. & C.

Meeting adjourned.

May 6th.1932

The Library Board met May 6th.1932 in the Librarian's office at 1:30 p.m.

Members present:
Mr.Laidley
Miss Taylor
Mr.Connell
Mr.Mathews
Mr.Myers

The minutes of the April 15th. meeting were read, approved & ordered filed.

The report of the Librarian for April 1932 was accepted, & ordered filed.

Bills were ordered paid, after proper approval by committees.

Meeting adjourned.

Friday June 3rd.1932

The Board of Directors of Charleston Public Library met June 3rd. in the Librarian's office at 1:30 p.m.

Memebers present:
Mr.Laidley
Mr.Connell
Mrs.Rummel
Miss Staunton
Mr.Myers
Mr.Ray
Miss Taylor
Mr.Mathews

The minutes of the May meeting were read, approved & ordered filed.

The Librarian's report for May 1932 was read, accepted nd ordered filed.

Mr.Ray moved that the Book Committee purchase the works of George Washington, published by the Government, and Librarian get check from Board of Education to cover cost. s. & c.

Mr.Connell made a report on screens for windows in stack room, alcove etc. quoting price submitted by W.M.Judy.

Miss Staunton moved that Mr.Connell be authorized to have necessary screens made and installed. s. & c.

Mr.Ray amended Miss Staunton's motion to include protection of electric bulbs by wire covering which can be locked. S. & c.

Mr.Ray moved that the Committee on Insurance be notified of their appointment. This Committee
Mr.Dayton
Mr.Myers
Miss Taylor

Miss Staunton moved that bills be allowed and ordered paid. S.C.

Mr.Ray moved that the ice question be left to Mr.Connell. s. & c.

July 1st.1932

The Library Board met July 1st.1932 , in the Librarian's office, at 1:30 p.m.

Members present:
Mr.Connell
Miss Staunton
Mr.Myers
Miss Taylor

The minutes of the June meeting were read, approved and ordered filed.

The Librarian's report for June 1932 was read, accepted and ordered filed.

The Librarian's annual report was accepted and ordered published

Mr Myers moved that bills be allowed and paid.
Seconded and carried.

Meetingadjourned

Mr.Laidley came in at a lat r date, read minutes & reported as present.

August 8th.1932

The Library Board met Aug.8th.1932 at 1:30 p.m. in the Librarian's office.

Members present were:
Mr.Laidley
Mr.Myers
Mr.Dayton
Miss Taylor
Mr.Mathews

The minutes of the July meeting were read, approved & ordered filed.

The Librarian's report for July 1932 was read, accepted and ordered filed.

Mr.Myers moved that bills for July be paid. Seconded & carried

Mr.Laidley appointed the following committee to look into the affairs of Crescent Library.
Mr.Connell, Chairman
Miss Anna Taylor
Miss Jean Brown

Mr.Myers moved that the budget submitted by the Board of Education be adopted by the Library Board for the year 1932-1933. Seconded & carried.

Meeting adjourned.

No meeting in September 1932

Oct.7th.1932

The Library Board met Oct.7th.1932 at 1:30 p.m. in the Librarian's office.

Members present were:
Mr.Connell
Miss Staunton
Mrs.Rummell
Miss Taylor
Mrs.Clark
Mr. Myers

Minutes of Aug.8th.1932 were read, approved and ordered filed.

The Librarian's report was accepted.

Mrs.Clark moved that books given to the Library and not found entirely suitable for either Main Library or Crescent Branch may be given away to anyone wanting them or sold
Seconded and carried.

Mr.Myers moved that the Library accept The Era as a gift.
Seconded and carried.

Miss Staunton moved that the Library buy the book "Stratford Hall
Seconded and carried.

Miss Staunton moved that Sept. bills be paid after being properly o.k'd. Seconded and carried.

Meeting adjourned.

November 4th.1932

The Library Board met Nov.4th.1932 in the office of the Librarian.

Members present:
Mr.Laidley
Mr.Connell
Mr.Myers
Mr.Ray
Mr.Teal
Miss Taylor
Miss Staunton
Mrs.Frankenberger

The minutes of Oct.7th.1932 were read, corrected & ordered filed.

The Librarian's report for October 1932 was read, accepted & ordered filed.

Bills were allowed and ordered paid when properly o.k'd by Chairmen of the different committees.

Meeting adjourned.

Dec.2nd.1932

The Members of the Board of Directors of the Library met in the office of the Librarian Dec.2nd.1932 at 1:30 p.m.

Members present:
Mr.Connell
Mr.Teal
Miss Staunton
Mr.Ray
Mr.Rummel
Mr.Mathews
Mrs.Clark
Mr.Dayton
Mr.Myers
Mrs.Frankenberger

The minutes of Nov.4th.1932 were read, approved and ordered filed.

The Librarian's report for Nov.1932 was read, accepted and ordered filed.

Mr.Ray moved that the Library Board authorize the holding of a Christmas Holiday Story Hour, Dec.24th.1932 for the children of the city. Seconded and carried

Mr.Dayton moved that the furniture bill of $ be transferred from the book fund to the General Expense fund. Seconded & carried.

Mr.Teal moved that the Library continue the membership subscription in the American Library Association. Seconded & carried.

Mr.Dayton moved the discontinuance of the Industrial Arts Index this year. Seconded & carried.

Miss Staunton moved that the Library Board accept the loan of a painting owned by Mr.Arthur Dayton, a landscape by [illegible] Seconded & carried.

Mr.Dayton moved that the young lady who is studying Library Science at Western Reserve Library School, be allowed to work in the Library at her convenience. Seconded & carried.

Meeting adjourned.

Jan.6th.1933

The Library Board met Jan.6th.1933 at 1:30 p.m. in the office of the Librarian.

Members present:
Mr.Laidley
Mr.Connell
Miss Taylor
Mrs.Frankenberger
Mr.Ray
Mr.Myers
Miss Staunton
Mr.Dayton
Mr.Mathews
Mrs.Rummel

The minutes of the Dec.2nd. meeting were read, approved and ordered filed.

The Librarian's report for Dec.1932 was read, accepted and ordered filed.

Mr.Dayton moved that bills be allowed, after proper o.k. by heads of committees. Seconded and carried.

Mr.Dayton moved that the Book Committee buy certain art books offered at reduced rates at Kaufman's in Pittsburgh, Pa. Seconded and carried.

Meeting adjourned.

Feb.3-1933

The Board of Directors of Charleston Public Library met Feb.3-1933 at 1:30 p.m. in the Librarian's office.

Members present were:
Mr.Laidley
Mr.Connell
Mrs.Frankenberger
Mr.Ray
Mr.Myers

The minutes of Jan.6th.1933 were read, approved and ordered filed.

Mr.Ray moved that the Industrial Arts Index be continued, Seconded and carried.

Mr.Ray moved that Library bills be allowed and were ordered paid. Seconded and carried.

Meeting adjourned.

March 3rd.1933

The Board of Directors of Charleston Public Library met Mch.3rd. 1933 in the Librarian's office at 1:30 p.m.

Members present:
Mr.Connell
Miss Taylor
Mr.Teal
Mr.Ray

The minutes of the Feb.3rd.1933 meeting were read, approved & ordered filed.

The Librarian's report for Feb.1933 was read, accepted and ordered filed and parts published that might interest the public.

Mr.Ray moved that a requisition be sent in to reimburse Mrs.Miner for expenses incurred for the Xmas Celebration held Dec.24th. 1932. The amount to be $5.00 seconded and carried.

Mr.Teal moved that bills be allowed and ordered paid. Seconded and carried.

Mr.Teal moved that 200 volumes be sent to the bindery, the ones selected to be those most needed and more worth while. Seconded and carried.

Meeting adjourned.

April 7th.1933

The Board of Directors of Charleston Public Library met April 7th.1933 at 1:30 p.m. in the office of the Library.

Members present were:
Mr.Laidley
Mr.Connell
Mrs.Frankenberger
Mr.Myers
Miss Staunton
Mr.Dayton
Mr.Ray

Minutes of the March 3rd. meeting were read, approved & ordered filed.

Miss Staunton moved that the Library accept the loan of certain technical books and place them in a locked case.

Seconded and carried.

Mrs.Frankenberger moved that bills be allowed(after proper O.K. by committees) and paid. Seconded and carried

Meeting adjourned.

May 5th.1933

The Library Board met May 5th.1933.

Members present:
Mr.Laidley
Mr.Mathews
Mr.Myers
Mr.Connell
Miss Staunton
Mr.Ray
Mrs.Rummell
Mr.Dayton

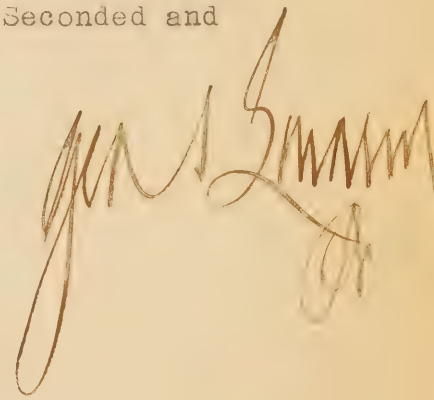
The minutes of April 7th.1933 were read, approved and ordered filed.

The Librarian's report for April 1933 was ordered filed and published.

Mr.Ray moved that all bills be paid after proper O.K. by committees. Seconded and carried.

Mr.Ray moved that the Board approve the order for books sent to the Union Library Assn. New York City. Seconded and carried.

Meeting adjourned.



Sept.15-1933

The Library Board met Sept.15-1933.

Members present were:
Mr.Laidley
Mr.Ray
Mrs.Frankenberger
Mr.Myers
Miss Taylor
Mrs.Rummell
Mr.Connell

Minutes for May 5th. & April were read and ordered filed.

Report for August 1933 was ordered filed.

Mr.Ray moved that the Lbn. arrange a suitable and safe place for certain chemical books and any such books that might be misplaced. Motion withdrawn. -

Mr.Laidley explained that the Board of Education of the County of Kanawha, wishes the old Library Board to function until further notice, he asked each member present to serve, and the Librarian was to ask any other members who might visit the Library later.

Mr.Ray, Mrs.Rummell and Mr.Connell were appointed to arrange a suitable place for certain chemical books and any others that might easily be misplaced.

Meeting adjourned.

Dec.6th.1933

The Library Board met Dec.6th.1933 in the Librarian's office at 1:30 p.m.

Members present were:
Mr.Laidley
Mr.Connell
Mrs.Clark
Mr.Myers
Miss Staunton
Mrs.Rummel
Mr.Ray

The principal discussion was on the advisability of ordering books for both the adult & children's department.

The Librarian was advised to correspond with Huntting & Co. in Springfield, Mass. to ascertain if they are willing to ship more books to the Library.

Mrs.Clark moved that the book committee get their lists together and to spend to the limit. motion carried.

Mr.Ray moved that the Book Committee be instructed to proceed to spend the book fund as in previous years. Motion carried.

The Librarian was authorized to give Fitz Simmons the page's work, in Oct. 1933, as he had assisted the former page in his duties and knows the work well.

Mrs.Rummel moved that bills be paid. Motion carried.

Meeting adjourned.

April 6th.1934

The Library Board met April 6th.1934 at 1:30 p.m. in the Librarian's office.

Members present were:
Mr.Laidley
Mr.Connell
Mr.Ray
Mrs.Clark
Mr.Myers

The minutes of Dec.6th.1933 were read, and ordered filed.

The report for March 1934 was read, accepted and ordered filed.

Mr.Ray moved that the following change in rules governing the Library be made:

Resolved: That the rules for the Kanawha County Public Library be amended by adding the following provision to the third paragraph of Section 3:6

"The Book Committee shall hold regular meetings on a fixed day in the first week and in the third week of each month, and at each meeting the Librarian shall present a list of books suitable to be purchased for the Library. The Book Committee shall, as far as practicable, expend the Book Fund for each year in the following proportions:

For fiction	20% of the Book Fund
For classed books	25% of the Book Fund
For classics	10% of the Book Fund
For children's books	15% of the Book Fund
For Crescent City Library	5% of the Book Fund
For magazines, newspapers	10% of the Book Fund
For bindings & miscellaneous	15% of the Book Fund"

Mr.Ray moved that the balance of book fund be spent. Motion seconded carried.

Mr.Ray moved that improvements be made on grounds. Motion carried.

Meeting adjourned.

June 13th.1934

The Library Board met June 13th.1934 at 1:30 p.m.

Memebers present:
Mr.Laidley
Mr.Connell
Mr.Mathews
Miss Staunton
Mr.Ray
Mr.Dayton

The minutes of April 6th.1934 were read, approved & ordered filed.

Mr.Dayton made the motion that the still-life painting of Mrs.Naomi Hosterman, entitled "Calla Lilies", be accepted by the Library Board and the following resolutions were adopted:

"Resolved, that the Board doth hereby accept, with great pleasure, as a part of the permanent collection now in the Library, the oil painting "Calla Lilies", by Naomi S.Hosterman, the same to be a part of such permanent collection in the custody of the Library until such time in the future as a permanent public art gallery may be establishe in Charleston, in which case it may be transferred to such public art gallery. The Board further expresses its deep thanks and appreciation of the generosity and public spirit of Mrs.Hosterman in making it possible for this picture to be a part of the permanent collection , and expresses its belief that because of its beauty and the high quality of its artistic expression, it will be a noteworthy addition to the permanent collection and a source of pleasure to those using the Library."

Mr.Dayton moved that the Library Board accept from the Allied Artists the custodianship, without responsibility, of the block print "The Red Scow", and the following resolutions were adopted:

"Whereas, the Charleston Allied Artists have requested that the Library Board assume the temporary custody, and hang in one of the Library rooms, a block print purchased by the Allied Artists from Mrs.Blanche Lazzelle, entitled "The Red Scow";

Now, Therefore be it resolved, that the Library Board accept such custodianship, with the understanding that the Library Board shall not be responsible for any damage or injury that may happen to said block print.

It is further resolved, that the block printshall remain the property of the Charleston Allied Artists, and the Library Board shall have no ownership thereof, and the print may be withdrawn by the Charleston Allied Artistsat any time.

Be it further resolved, that the Board express its appreciative thanks to the Charleston Allied Artists for making it possible, by such custodianship, for the public to see and enjoy this print.

Be it further resolved, that the Board express its further thanks to the Charleston Allied Artists for their part in bringing about the inclusion among the Library pictures of the oil painting, "Calla Lilies", by Naomi S.Hosterman."

Mr.Ray moved that no picture, print or any objects of art be accepted unless passed upon by the Library Board as to character and quality. Motion carried.

Mr.Dayton moved that the President of the Board appoint a Committee, to prepare a report on County work, same to be submitted to the County Board of Education. Motion seconded and carried.

Mr.Ray moved that a budget committee be appointed, as in previous years. Motion seconded and carried.

Mr.Dayton moved that Miss Elizabeth Quarrier be given three weeks leave of absence this year. Motion seconded and carried.

Meeting adjourned.

r.George S.Laidley
ublic Library
.Va.

The following are hereby elected members of the Library Board of he Kanawha County Public Library for terms expiring on the dates et opposite their respective names, or until their respective successrs are appointed, to-wit:-

.C.Zogg	of	S.Charleston,	for	a	term	expiring	Je.30,	1935
lifford R.Myers-	of	Charleston	"	"	"	"	Je.30,	1935
.C.Dickinson	of	Malden	"	"	"	"	Je.30,	1935
~~.A.McCarthy~~	of	Dunbar	"	"	"	"	" "	,1936
.H.Robertson -	of	Clendenin	"	"	"	"	" "	,1936
rs.H.D.Rummel	of	Charleston	"	"	"	"	" "	,1936
.E.Connell -	"	"	"	"	"	"	" "	,1937
iss Sue Staunton	"	"	"	"	"	"	" "	,1937
rs.Max Frankenberger	"	"	"	"	"	"	" "	,1937
iss Elizabeth J.Goodall-	"	"	"	"	"	"	" "	,1938
iss Anna Taylor	"	"	"	"	"	"	" "	,1938
r.J.A.Wood	"	Pratt	"	"	"	"	" "	,1938
.B.Mathews-	"	Charleston	"	"	"	"	" "	,1939
rthur Dayton	"	"	"	"	"	"	" "	,1939
rs.Walter E.Clark	"	"	"	"	"	"	" "	,1939
eorge Laidley -	"	"	"	"	"	"	" "	,1940
ohn V.Ray -	"	"	"	"	"	"	" "	,1940
rs.Edith Weimer-	"	St.Albans	"	"	"	"	" "	,1940

Sincerely yours,

Elizabeth J.Goodall, Supt.
Kanawha County Schools

I, Elizabeth J.Goodall, Supt. of Kanawha County Schools, hereby certify that the foregoing list is a true and correct copy as entered of record in the minutes of the said Board.

Witness my hand this the 11th.day of August, 1934.

Elizabeth J.Goodall

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